

**GOAL & ACTION PLAN
EPPING SCHOOL DISTRICT**

Name: Barbara Munsey - District Professional Learning Team School: District School Year: 2009-2010

Area(s) of Certification: 0001 Superintendent, 0038 Business Admin Year in Cycle: 1 2 3 SMART Goal #: 1

Staff Member: Please explain why you chose this goal and how it will impact student achievement. Please cite specific data that was used to inform the creation of this SMART goal. Please sign, date, and forward as noted on the form.

Team Members, Peers, and PD Supervisor: Signature indicates approval of the goal & action plan.

School Staff Development Coordinator: Signature indicates approval of the goal & action plan by School PD Committee. Please provide copy to Staff Member, PD Supervisor, and District Office.

District Goal:	<ol style="list-style-type: none"> 1. Each student will demonstrate proficiency on school, district, and state learning assessments in reading and mathematics, and effort as defined in the school and district work habit standards. 2. Each staff member and School Board member will demonstrate collaboration and accountability as outlined in the district professional development master plan and district evaluation standards. 3. Each school leader and School Board member will communicate school values, goals, and specific actions that will be taken and have been taken to meet the Epping School District Mission. Each staff member will communicate specific actions that will be taken and have been taken to enable students to demonstrate their highest potential.
School Goal:	
SMART Goal: Team <input checked="" type="checkbox"/> X Individual <input type="checkbox"/>	Determine the role of district leadership in improving student learning and implement specific district leadership practice as evidenced by written district organizational structures for curriculum, instruction, and assessment; personnel and evaluation; and policies; and written guidelines for curriculum and evaluation.

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Steps/Strategies for Goal Completion	Evidence of Success	Timeline
Determine and document specific district leadership behaviors that enhance student learning.	1. Read <i>District Leadership That Works, Striking the Right Balance</i> 2. District leadership guidelines & strategies	January 2010 January 2010
Evaluate district structures, staff, and resources and develop and align in support of student learning.	1. Efficient operation of existing structures, staff, and resources 2. Website & ETV in practice 3. District PD plan 4. Policy I 5. RTI models in practice 6. Personnel organization structure 7. Professional job descriptions 8. Support evaluation system 9. Regular district staff meetings 10. Policy F 11. Facility use policy 12. Facilities manual 13. H1N1 plan 14. Emergency plan 15. Policy L	June 2010 June 2010 June 2010 June 2010 June 2010 June 2010 June 2010 June 2010 June 2010 June 2010 January 2010 January 2010 January 2010 September 2009 June 2010 February 2010
Influence local, state, and federal systems influencing student learning.	1. State & federal webpage 2. Professional organization participation 3. PD on educational & legislative reform 4. Resolutions & legislative requests 5. High school study	January 2010 June 2010 June 2010 June 2010 June 2010

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Staff Member:

Date: _____

Team Member/Peer:

Date: _____

Team Member/Peer:

Date: _____

PD Supervisor:

Date: _____

School Staff Development Coordinator:

Date: _____