

EPPING SCHOOL DISTRICT
JOB DESCRIPTION

TITLE: ADDITIONAL TRAINING AND CURRICULUM WORK

GENERAL DESCRIPTION: Additional training and curriculum work is included in the Teachers' Agreement under Supplementary Compensation. This work is subject to the guidelines outlined in the Epping School District Professional Development Master Plan and is to be performed in addition to the contracted teacher days. Additional training and curriculum work must have prior approval of the School Principal or District Administration. Additional training may occur on Saturdays or during the summer months. Curriculum work typically occurs in the summer months. Compensation for additional training is for Epping School District sponsored professional development events only. Compensation for curriculum work is for Epping School District curriculum, instruction, and assessment needs only.

QUALIFICATIONS:

1. Teacher recognized in the Teachers' Agreement

CLASSIFICATION: This position is designated as a teacher stipend position subject to the Teachers' Collective Bargaining Agreement and School Board Policy.

REPORTS TO: School Principal or District Administrator

PERFORMANCE RESPONSIBILITIES:

ADDITIONAL CURRICULUM WORK

1. Present a plan to School Principal or District Administrator for work approval.
2. Conduct the work as planned.
3. Submit work to School Principal or District Administrator for compensation approval.

ADDITIONAL TRAINING

1. Notify School Principal of plan to attend district sponsored professional development training.
2. Attend the training as planned.
3. Submit proof of attendance and other documentation as required by School Principal or District Administrator.

STIPEND: Supplementary compensation in addition to teacher contracted days per Teachers' Agreement.