

EPPING SCHOOL DISTRICT
JOB DESCRIPTION

TITLE: HIGH SCHOOL IMPROV CLUB ADVISOR (Co-Curricular)

GENERAL DESCRIPTION: The High School Improv Club Advisor is responsible for advising and overseeing the activities of the Improv Club. The High School Improv Club is open to any academically qualified student in grades 9-12. The Improv Club holds meetings to work on special interests and to explore more in-depth opportunities in the art of improvisation. The Improv Club may also hold activities focusing on special competitions and exhibitions. All activities are paid for through fundraising and by club participants.

PERFORMANCE RESPONSIBILITIES:

1. Supervise the Improv Club activities.
2. Determine role of club officers and conduct election of club officers.
3. Establish club goals and plan for interests and activities.
4. Encourage students to appreciate and value their classmates, school, and community.
5. Encourage activities in support of school and community such as improv exhibitions.
6. Promote and monitor these goals to keep the class on task.
7. Hold club meetings at least once a week to discuss interests and plan activities.
8. Encourage students to develop their improvisation techniques and presentation skills.
9. Work with club to develop budget for all activities and events.
10. Help club plan fundraisers, club events, and field trips.
11. See general responsibilities outlined in Co-Curricular Advisor Job Description.

STIPEND: Supplementary compensation in addition to teacher contracted days per Teachers' Agreement. Paid per Teachers' Collective Bargaining Agreement based on:

Time	.01
Responsibility	.01
Service	