

EPPING SCHOOL DISTRICT  
JOB DESCRIPTION

TITLE: MIDDLE & HIGH SCHOOL CHORAL ADVISOR (Co-Curricular)

GENERAL DESCRIPTION: The Middle & High School Choral Advisor is responsible for advising and overseeing the activities of the middle and high school choruses. The middle and high schools offer chorus which meets during the school year schedule. Choral participation also requires time outside of the regular school day to audition and prepare for special choral events as well as to attend these events. The Middle & High School Choruses are open to any academically qualified student in grades 6-8 and 9-12.

Chorus holds frequent activities throughout the school year to audition, prepare, and rehearse for special choral events. Chorus also participates in competitions and festivals as well as performing in seasonal concerts, celebrations, and graduation activities. All activities are paid for through fundraising and by choral participants.

PERFORMANCE RESPONSIBILITIES:

1. Supervise the Chorus activities.
2. Determine role of choral officers and conduct election of choral officers.
3. Establish choral goals and plan for choral preparation and competition.
4. Encourage students to appreciate and value their classmates, school, and community.
5. Encourage activities in support of school and community.
6. Promote and monitor these goals to keep the class on task.
7. Hold choral meetings at least twice a week to prepare and plan for competition.
8. Encourage students to improve their vocal and presentation skills.
9. Work with chorus to develop budget for all activities and events.
10. Help chorus plan fundraisers, events, and competitions.
11. See general responsibilities outlined in Co-Curricular Advisor Job Description.

STIPEND: Supplementary compensation in addition to teacher contracted days per Teachers' Agreement. Paid per Teachers' Collective Bargaining Agreement based on:

Time	.03
Responsibility	.05
Service	