

**PARAPROFESSIONAL PERSONAL DAY REQUEST**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

I would like to request \_\_\_\_\_ as a personal day.  
Date Requested

\_\_\_\_\_  
Signature

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Per the agreement between the Epping School Board and the Epping Education Association, Article VIII, Section 8.2, the request is:

\_\_\_\_\_ approved \_\_\_\_\_ not approved

Reason not approved:

\_\_\_\_\_ Days exceed the limit of 2 per year

\_\_\_\_\_ Notification not given prior to 24 hours of requested day.

Building Administrator's Signature \_\_\_\_\_

Date \_\_\_\_\_

Office Use Only: SPED Building Coordinator _____ SAU _____ Sub Coordinator _____
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