

EEAG – USE OF PRIVATE VEHICLES TO TRANSPORT STUDENTS

Any use of private vehicles for transportation of students to or from school on field trips, athletic events, or other school functions, must have prior written authorization by the Superintendent or his/her designee. Those providing unauthorized student transportation do so at their own expense and liability.

Any employee or private citizen using their own or a rented vehicle to provide school-authorized student transportation must have auto liability insurance of not less than \$100,000 per person, \$300,000 per accident. Drivers must provide evidence of insurance prior to being authorized to drive for the District. The District will maintain liability insurance, which will be in excess of the owner's primary insurance for authorized student transportation.

All drivers must have a valid driver's license appropriate for the classification of vehicle to be driven, and a vehicle which has a current N.H. inspection sticker. Drivers must provide evidence of a valid driver's license and the District must verify the current inspection sticker. A commercial license is required for any vehicle that has a capacity of 16 or more. Any person transporting students in a private vehicle must have a criminal records check. School employees may be exempt from this requirement.

The Board specifically forbids any employee to transport students for school purposes without prior written authorization by the Superintendent or his/her designee. All employees who regularly transport students must have a School Bus Driver Certificate.

No student shall be sent on school errands using any automobile.

Reimbursement for use of private vehicles may be made, but only if the employee or other person has prior approval of the designated administrator.

There will be no smoking allowed in contracted or private vehicles transporting students.

All drivers must adhere at all times to local, state and federal laws and regulations regarding student transportation and motor vehicle operation. Further, each driver agrees to be responsible for the safety, welfare, and conduct of the students being transported.

Statutory/Regulatory/Policy/Handbook Cross References

Handbook (None)

APPROVED: June 14, 2007

PREVIOUS POLICY: None.