

## **JLCEA – USE OF AUTOMATED EXTERNAL DEFIBRILLATOR (AED)**

The Board has provided an Automated External Defibrillator(s) (AED) for use in emergency situations warranting its use. The use, administration, and maintenance of the AED are subject to the following conditions:

**LOCATION OF THE AED(S)** – The Superintendent, School Principal, and School Nurse shall select and approve the location(s) for the AED(s).

**AUTHORIZED EMPLOYEES/TRAINING OF USERS** – AEDs will be administered only by those employees designated by the School Principal, in consultation with the School Nurse. Employees will be authorized after they have successfully received and completed appropriate training in cardiopulmonary resuscitation and AED use, provided by the School Nurse or from another source acceptable to the School Nurse.

**MAINTENANCE** – AEDs will be maintained by the School Nurse. Maintenance shall be done according to the AED manufacturer's specifications. The School Nurse will maintain a record of all maintenance that has been performed on the AED(s).

**REGISTRATION OF AEDS** – In accordance with RSA 153-A:33, the School Nurse shall register the AED(s) with the NH Department of Safety within thirty (30) days of acquisition.

Sample registration forms are available at

[www.state.nh.us/safety/ems/aed\\_public\\_registry\\_packet.pdf](http://www.state.nh.us/safety/ems/aed_public_registry_packet.pdf).

**INCIDENT REPORTING** – The School Nurse shall report all instances of AED use with the NH Department of Safety. Sample incident report forms are available at [www.state.nh.us/safety/ems/aed\\_public\\_registry\\_packet.pdf](http://www.state.nh.us/safety/ems/aed_public_registry_packet.pdf).

**LIABILITY LIMITED** – The District, and persons administering the AED(s), shall enjoy the limitations of liability as specified in RSA 153:A-31, as well as other sources of law.

**EMPLOYEES** – All employees of the District are expected to comply with the administration of this policy. Any violation of this policy shall constitute grounds for disciplinary action, up to and including termination of employment.

### Statutory/Regulatory/Policy/Handbook Cross References

Policy GBGBA (Use of Automated External Defibrillator(AED))

Policy KFD (Use & Location of Automated External Defibrillator (AED))

RSA 153-A:28-33 (Automated External Defibrillators)

State of NH, Bureau of Emergency Medical Services, 271-4568

Memorandum from State of NH Department of Safety, Division of Fire Standards and Training, Bureau of Emergency Medical Services

Automated External Defibrillation (AED) Registry Form

Automated External Defibrillation (AED) Incident Report Form

Handbook (Staff)

APPROVED: August 2, 2007

PREVIOUS POLICY: None