

KCD – PUBLIC GIFTS/DONATIONS

Gifts from organizations, community groups and/or individuals which will benefit the District shall be encouraged. A gift shall be defined as money, property, and personal services provided without consideration.

Individuals or groups contemplating presenting a gift to a school or the district shall be encouraged to discuss in advance with the School Principal or the Superintendent what gifts are appropriate and needed.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of this district or the ownership of which would tend to deplete the resources of the district. In determining whether a gift will be accepted, consideration shall be given to district policies, school district goals and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students), and adherence to basic principles outlined in the regulation that accompanies this policy.

Gifts of a value of \$100 or less may be accepted by the authority of the appropriate School Principal. Gifts of a value in excess of \$100 but less than \$500 will be accepted by the authority of the Superintendent or designee. Contributions of a value in excess of \$500 will be presented to and acted on by the School Board. The Board will post notice of the gift in the meeting agenda and will include notice in the minutes of the meeting in which the gift is discussed. Additionally, pursuant to RSA 198:20-b, gifts in the amount of \$5,000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift.

Any gift accepted shall become the property of the district, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the district. The Board shall be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the district. The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the district. In no case shall acceptance of a gift be considered to be an endorsement by the Board of a commercial product or business enterprise or institution of learning.

It is the responsibility of the Superintendent or designee to process the appropriate forms to update inventory and to notify the donor of acceptance or rejection of a gift.

Statutory/Regulatory/Policy/Handbook Cross References

RSA 198:20-b (Appropriation for Unanticipated Funds Made Available During Year)
Handbook (Staff)

APPROVED/REVISED: October 25, 2007, August 20, 2009

PREVIOUS POLICY: April 23, 1987 “Public Gifts to the Schools”