

KEC-FORM – POLICY ON RECONSIDERATION OF INSTRUCTIONAL MATERIALS

EPPING SCHOOL DISTRICT POLICY ON RECONSIDERATION OF INSTRUCTIONAL MATERIALS

Persons not in agreement with the school on its selection of books/materials and who wish a particular book/material to be reviewed must submit to the Principal a "Request for Reconsideration of Instructional Materials." The request forms are available at the school office.

The Principal, upon receipt of a "Request for Reconsideration" will acknowledge receipt to the complainant and list anticipated steps to be taken. The Principal will then form a Book Review Committee, and schedule meetings necessary to review the complaint and write a report.

The final report will be forwarded to the complainant and the Superintendent of Schools. If the complainant is dissatisfied, the next step is to submit their request to the Superintendent of Schools for action. If the complainant does not accept the Superintendent's decision, the complainant may request a review by the School Board, whose decision will be final.

During the investigation the book will remain in use unless the Book Selection Committee desires to remove or restrict the book until a final decision is made.

Request initiated by _____

Address _____ Telephone _____

Complainant represents: _____ Himself/Herself
_____ Organization _____ Other (Please provide name of organization or other representation)

Title _____

Author _____ Publisher _____

1. To what particular contents do you object? Please be specific; cite pages if possible.

2. What of value is there in this work? Have you considered this work in the light of its context and presentation? _____

3. What do you feel might be the result of reading (viewing) this work? _____

4. For what age group would you recommend this work? _____

5. Did you read (view) the entire work? _____

If not, what pages or sections?

6. Are you aware of the judgment of this work by critics? _____

7. Are you aware of the instructional purpose for using this work? _____

8. What do you believe is the theme or purpose of this work? _____

9. What would you prefer the school do about this work?

_____ Do not assign or recommend it to my child.

_____ Withdraw it from all students.

_____ Reevaluate it.

10. What work of equal value would you recommend to replace the one you question?

(Signature of Complainant) _____

Date: _____

(Reference Policy KEC – Policy on Reconsideration of Instructional Materials)

Statutory/Regulatory/Policy/Handbook Cross References

Handbook (None)

APPROVED: October 25, 2007

PREVIOUS POLICY: April 25, 1985 “Parent’s Complaint Form for Instructional Materials, Procedures or Programs”