

School Board Report
 Epping Middle School & Epping High School
 12-16-11 to 1-19-12

MS Enrollment – 213 (+2 since Beginning of Year (BOY))

HS Enrollment – 271 (-6 since BOY)

Parent Portal Update

	# of parents signed up for Email alerts as of 12-15-11	# of parents signed up for Email alerts as of 1-16-12
6 th grade (65 students)	18	28
7 th grade (76 students)	20	31
8 th grade (72 students)	21	31
9 th grade (68 students)	24	28
10 th grade (61 students)	13	15
11 th grade(62 students)	9	13
12 th grade (80 students)	14	17
MS totals	59 (28%)	90 (42%)
HS totals	60 (22%)	73 (27%)

These totals are not where I'd like them to be, however, the data does show growth. The goal for 12-13 is to have 60% of the parents at each school signed up for email notifications.

A video tutorial has been emailed to parents, it can also be found on our school websites, and has been included in our parent communications for the last month.

<http://www.youtube.com/user/sau14epping?feature=mhee#p/a/u/0/VxYriA5bLQA>

Curriculum, Instruction, & Assessment –

The high school has been working since last year to align and comply with state and accreditation mandates. NEASC and the NHDOE are the two governing bodies that have guided all of our work with curriculum, instruction, & assessment.

I have attached many documents for you to review this month and below is an outline which serves as a chronological guide to your reading. I will print a complete package for each of you

just in case you cannot print the documents for our meeting. I also plan to project each of the documents using an LCD projector for the viewer at home.

- I. NH DoE Update: Clarification relative to Ed 306.27: Course Level Competencies and Grading
- II. July 27, 2010 letter from NEASC to me requiring work to our reporting system
- III. ESD GRADING, REPORTING, AND RECOGNITION SYSTEM GUIDELINES (DRAFT)
- IV. EHS GRADING AND REPORTING STUDENT ACHIEVEMENT (DRAFT)
- V. ESD Competencies for learning – rubrics which separate content concepts from skills
- VI. Example of a teacher’s course syllabus. Course competencies are aligned to district competencies
- VII. EHS revised report card (DRAFT)
- VIII. Example of a current EHS report card
- IX. Parent flyer for understanding competency-based grading
- X. Communication plan – In addition to the parent flyer I plan to host parent discussion meetings with teacher representatives, possibly create and post brief YouTube videos explaining the upcoming changes, emails, ETV, & school newsletters.
- XI. WORK TIMELINE:
January – Presentation of school reporting system developed by EHS to school board
February & March – Inform public and revise accordingly
March - Concept of high school reporting system approved by school board
April – Draft high school reporting system to NEASC

Lions Club and Wal-Mart - A special thank you to Deb Brooks from the Lions Club and Andrew Souina from Wal-Mart for recently providing eye screening testing. The Lions club works to provide glasses to students who need them but may not be able to access them otherwise.

NWEA-Students have begun taking the NWEA test. The NWEA test is a computerized assessment that presents test questions at different levels of difficulty, the questions are adjusted as the student is taking the test based on their answer. At the end of the test, the student will receive an overall score that indicates what areas of instruction would be most beneficial to help him/her improve.

A thank you to our National Honor Society Students – our members greeted and opened doors for our town’s voters. Their time and efforts were greatly appreciated.

Celtics Tickets – Our eighth grade students will be selling raffle tickets to a Celtic’s vs Utah Jazz game on March 28th at 7:30 pm. This raffle is to help with fundraising for their Washington, D.C. trip that will be held in May. The tickets are \$1 each or 6 for \$5 and the drawing will be held on February 6th. Buy often and listen for your phone to ring on the 6th! THANK YOU to Ms. Hebert for generously donating the tickets to this cause.

Indoor Rock Climbing - It’s that time of year again! To encourage healthy activities for our students, the Epping Middle School is offering an indoor rock climbing trip to Vertical Dreams climbing gym in Manchester. The program will be held after school on **Friday January 27th**. The program is open to all middle school grades but is limited to 35 students. Please contact Mr. DeGruttola with any questions about the activity. ndegruttola@sau14.org

The EMS Guitar Club will be starting next Tuesday, January 17th and will meet for 6 weeks every Tuesday from 2:30 – 4:00. Guitar Club is designed for students who love music and want to learn the basics of playing the guitar in a fun atmosphere. School guitars are available for those who join. Interested students should talk to Mr. Freed.

Congratulations to the following students whose work has been submitted to the **New Hampshire Scholastic Art Awards** to be judged in the State competition. Work that is selected will then be on display at Pinkerton Academy in February. A ceremony for selected students will be held on February 4th. Watch for more information or see Mrs. Thompson or Mrs. Booth.

Hanna Chomas Digital Art Photography and Photography
Danielle McKay Digital Art Photography
Tanner Crenshaw Ceramic head container
Sophie Jordan Mixed Media Collage recycled toy pieces
Eliza Kucera Mixed Media White on White
Brenna Osgood Sculpture vase from recycled soda cans
Emily Colban Sculpture flowers from recycled soda cans
Alexander Johnson Drawing and Painting
Allison Grover Jewelry earrings from recycled candy wrappers
Erin Daley Sculpture
Vanessa Perry Sculpture headband from recycled candy wrappers
Autumn Lanseigne Jewelry bracelet from recycled candy wrappers

Foster's Daily Democrat – Holiday story writing winners. I am proud to announce that the MS has two new published authors. Hanna Chomas and Chloe Pelletier were recently awarded with a ceremony which recognized their writing and the publication of their stories in a special section of the Foster's Daily Democrat.

http://www.fosters.com/apps/pbcs.dll/article?AID=/20111222/GJENTERTAINMENT_0101/712229939/0/FOSENTERTAINMENT

EHS Alumni News – What are all of our wonderful EHS graduates up to these days? We would like to hear and share all of the wonderful our graduates are up to these days. Please send your good news – new job, marriages, births, etc. to ehsalumni@sau14.org

Next year we hope to publish two newsletters. Be sure to include your year of graduation!!!!

EHS Exam Schedule – posted on our website

Quarter 2 closes on 1/24/12

Exams are scheduled for 1/25/12, 1/26/12, and 1/27/12

Report Cards will be mailed home on 2/3/12

EMS DC Field Trip Proposal (below)

EMS Field Trip Proposal
Washington, DC
May 23 – 26, 2012

In accordance with Policy IJOAA, please refer to the following items:

- Detailed itinerary – please see Appendix A
- Student criteria for eligibility – All students attending this trip are current 8th graders at EMS, in good standing behaviorally, and are financially responsible for the trip.
- Federal security status if an out-of-country trip – N/A
- General security measures – A security guard will be hired through our hotel each night from 11pm to 6am.
- Total cost of the trip to student/parent and district – student/parent cost for this trip is \$612 (subject to change based upon number of students attending). The district will incur no monetary charge for this trip.
- Cost and policy around cancellation and deposit – please see Appendix B. All participants are covered under the “cancel for any reason” plan
- Total cost to field trip advisor and chaperones – Non-school chaperones will pay \$675 for double room occupancy.

Fund-raising activities –

1. Student run concession stand at home athletic events
 2. Turkey raffle
 3. Barnes and Noble book fair
 4. Raffle off two Boston Celtic game tickets
 5. Lip-Sync performances with concession stand
 6. Parent led events: back to school bash, concession stand and calendars
- Tour guide information and contact information – Kathleen Mackin of Suburban Tours is our trip liaison. Suburban Tours 1250 Mineral Spring Ave.
North Providence, RI 02904
401-723-6770
800-431-3004
Fax: 401-723-0696
www.suburbantours.com
 - Transportation schedule and contact information – (see Appendix A)

- Lodging arrangements including room assignments and contact information – Students will bunk four to a room. Chaperones will be two to a room. Hotel Sheraton Premiere at Tyson’s Corner, 8661 Leesburg Pike, Vienna, VA (703-448-1234)
- Chaperone: student ratio is 1:7. We also have a trip coordinator (Ms. Hebert) who is not included in the chaperone/student ratio.
- Emergency management plans for various “what if” situations – Cell phone access between all adults attending the trip as chaperones as well as cell phone access to Epping Middle School and principal.
- Mandatory Pre-trip chaperone meeting – May 4th in the EMS conference room at 7:15am. This meeting will be a detailed overview of all plans associated with our trip. Topics to be covered include: groups, assignments, procedures, information sharing, and general chaperone responsibilities.
- Parent Meeting – November 10, 2011 @ 1:00pm and a duplicate meeting at 6:30pm. This meeting addressed code of conduct including, but not limited to, ramifications for drug/alcohol/smoking violations, curfew violations, and room violations. The trip itinerary including accommodations and transportation arrangements was reviewed in detail. Parents were informed of the health/accident insurance requirement as well as required district forms. Medication needs and special needs was also addressed.

**EPPING MIDDLE SCHOOL
AMERICA'S STORY: WASHINGTON, D.C.
MAY 23 – 26, 2012
FOUR DAYS/THREE NIGHTS**

Itinerary:

**May 23
Wednesday**

- 5:00 a.m. Depart from Epping Middle School, 33 Prescott Rd., Epping, NH, via charter motorcoach for Washington, DC, area
Note: Rest and independent meal stop en route
- Approximately 3:00 p.m. Anticipated time of arrival in Washington, DC area. Upon arrival, proceed to Arlington National Cemetery
- Arrival until 4:45 p.m. At Arlington National Cemetery
Note: The Changing of the Guard at the Tomb of the Unknowns takes place every half hour
- 5:00 p.m. Board coach. Depart for Old Country Buffet, 9650 Main St., Fairfax, VA 703-764-0708
- 5:30 – 6:45 p.m. Dinner at Old Country Buffet (confirmation pending)
- After dinner Board coach. Depart for hotel Sheraton Premiere at Tyson's Corner, 8661 Leesburg Pike, Vienna, VA 703-448-1234
- Approx. 7:30 p.m. Check into hotel.
Note: Indoor pool open until 10:00 p.m.

**May 24
Thursday**

- 8:00 a.m. Board coach. Depart for Hard Rock Café, 999 E Street NW, Washington, DC 202-628-6583
- 8:30 – 9:30 a.m. Breakfast at Hard Rock Café (confirmation pending)
- After breakfast Board coach. Depart for National Air & Space Museum

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May 24
Thursday

- 10:00 – 1:00 p.m. Visit Smithsonian Museums on National Mall
- 1:00 – 2:00 p.m. Independent lunch
Note: Lunch facilities available at Air & Space Museum, Natural History Museum and Museum of American History
- 2:45 p.m. Board coach. Depart for United States Holocaust Memorial Museum
- 3:15 – 5:00 p.m. Entry times for United States Holocaust Memorial Museum
Note: Group has entry times at 3:15 and 3:30 p.m.
- 5:00 p.m. Board coach. Depart for Uno Chicago Grill Union Station, 50 Mass Ave. NE, Washington, DC 202-842-0438
- 5:30 – 7:00 p.m. Pizza and Pasta Buffet at Uno Chicago Grill
- After dinner Board coach. Depart on tour of illuminated monuments and memorials
Note: Stops may be made at Jefferson Memorial, Martin Luther King, Jr. Memorial and F.D.R. Memorial
- Approximately
9:30 p.m. Return to hotel

May 25
Friday

- 7:00 a.m. Board coach. Depart for Old Country Buffet, 9650 Main St., Fairfax, VA 703-764-0708
- 7:15 – 8:00 a.m. Breakfast at Old Country Buffet (confirmation pending)
- 8:00 a.m. After breakfast, board coach. Depart for Mount Vernon
- 8:30 a.m. Arrive Mount Vernon. Proceed as instructed
- 9:00 – 11:00 a.m. Self-guided tour of house and grounds (confirmation pending)
- 11:15 a.m. Return to coach. Depart for Six Flags America

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May 25
Friday

- Noon – 6:00 p.m. At Six Flags America
Note: Group is scheduled for picnic at 1:00 p.m.
- 6:00 p.m. Park closes. Return to coach. Depart for Fashion Centre at Pentagon City, 1100 South Hayes St., Arlington, VA
- 6:30 – 8:30 p.m. Independent dinner and shopping at Fashion Centre at Pentagon City
- 8:45 p.m. Return to coach. Return to hotel

May 26
Saturday

- 7:30 a.m. Hotel check out. Chaperones are requested to collect room keys and return to the front desk. Load baggage on coaches.
- 8:00 a.m. Board coach. Depart for Magill's, 7201 Little River Turnpike, Annandale, VA 703-750-3344
- 8:30 – 9:30 a.m. Breakfast at Magill's (confirmation pending)
- After breakfast Board coach. Depart for National Zoo
Note: Brief photo stop at White House en route
- 10:00 – Noon At National Zoo
- Noon Return to coach. Depart for home
Note: Rest and independent dinner stops en route
- 9:30 – 10:30 p.m. Anticipated time of arrival in New Hampshire area

Note: All times and features on itinerary subject to change based on local conditions and requirements of group.

Note: Suburban Travel & Tours is not responsible for any lost, damaged or stolen articles of a personal nature. It is the responsibility of each person to take care of his or her possessions. Please DO NOT leave cash or valuables in your room.

Appendix B

**EPPING MIDDLE SCHOOL
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Travel Protection Waiver:

At Suburban Tours, it is our responsibility to make you aware of Travel Protection Insurance that is available to US citizens. Unexpected emergencies and unforeseen events can occur that could affect your trip. Travel Protection Insurance should be purchased in order to make certain that assistance is available in the event an emergency arises.

As provided by Travel Insured International, the Student Comprehensive Plan includes the following coverages:

- | | | |
|--------------------------|--|----------------------|
| <input type="checkbox"/> | Trip Cancellation | Trip Cost |
| <input type="checkbox"/> | Trip Interruption | 150% of Trip Cost |
| <input type="checkbox"/> | Trip Delay | \$750.00 (\$150/day) |
| <input type="checkbox"/> | Baggage Delay | \$100.00 |
| <input type="checkbox"/> | Emergency Evacuation & Repatriation | \$100,000.00 |
| <input type="checkbox"/> | Worldwide Emergency Assistance | Included |
| <input type="checkbox"/> | <u>Optional Cancel for Any Reason</u> : 75% of non-refundable trip cost; cancellation must be 2 or more days prior to scheduled departure. | |

For additional details, including insurable conditions, please refer to the Description of Coverage, enclosed.

Please be aware that documentation of individual payments will be required in the event a claim is submitted; we advise issuing dated receipts for all payments made to the group by cash, bank check or money order. Insurance covers only the specified components of your trip proposal as arranged by Suburban Tours. Should you decide to independently add features to the program, such additions may not be covered by the insurance plan, depending on the level of coverage purchased. Group participants should be so advised. Although adjustments in room occupancy rates will be covered by the insurance protection, transportation surcharges applying to the group as the result of individual cancellations are not covered. In the event Suburban Tours extends funds on behalf of individual group members during the course of the trip, participants may be required to submit a claim on behalf of Suburban Tours for reimbursement.

****PLEASE COMPLETE THE APPROPRIATE SECTION AND FORWARD THIS FORM TO OUR OFFICE:**

ACCEPT

I understand that adding Travel Protection Insurance to my trip package is an optional expense and wish to add it to my package as follows:

of participants "Cancel for Any Reason": \$28.00 per person _____ or ALL _____

of participants basic Trip Cancellation protection: \$19.00 per person _____ or ALL _____

of participants declining coverage: _____

DECLINE

I acknowledge receipt of Travel Protection Insurance information for my group and choose not to purchase such coverage. _____ (initials)

**Please sign and mail or fax (401-723-0696) to our office.
This form must be received prior to or with your first deposit. Thank you.**

Signature: _____ Date: _____