

SUPERINTENDENT'S REPORT
OCTOBER 20, 2011

PUBLIC HEARING – RSA 198:20-b requires a public notice in a newspaper for gifts of \$5,000 or more. The notice has been published. Policy KCD and KCD-R govern the acceptance of public gifts and donations.

AGREEMENTS FOR SCHOOL AND DISTRICT AFFILIATED ORGANIZATIONS – Organizational leaders of All Sports Booster Club, TEMPO, EES PTO, Epping-Newmarket Football Boosters, and Project Graduation met with district and school administration to review and finalize agreements. These agreements address affiliation, purpose, funding, supervision, decision making, school fundraising, distribution of funds, balance of funds, location of funds, financial accountability, facilities use, liability insurance, and advertising in schools. Budgets were also attached showing revenues, expenditures, and fundraising.

All Sports Booster Club, TEMPO, and Project Graduation have elected to be District Sponsored Organizations. All Sports Booster Club already had their funds in the student activity account. TEMPO is in the process of moving their funds to the student activity fund. Project Graduation has completed the transfer of funds.

EES PTO and Epping-Newmarket Football Boosters have elected to be School Affiliated 501c3 Non-Profit Organizations. The PTO has acquired insurance and is in the process of obtaining an insurance certificate naming the district as additionally insured. Epping-Newmarket Football Boosters are in the process of evaluating insurance options.

Agreements for school and district affiliated organizations require School Board approval. (Agreements and budgets were distributed by email.)

I understand that an additional request will be coming from Special Olympics to form a district affiliation. We will follow a similar process to that used for the above organizations and bring it to the Board for approval.

BUDGET – The budget review process will be beginning soon. Typically the District uses a work session format with one regular Board meeting cut short to follow with a work session. The budget schedule is:

- October 27 – work session
- November 3 – work session after regular meeting
- November 10 – work session
- November 16 – deliver to Budget Committee

We also hear from the following departments at the first work session. Do you want to keep with that practice?

- EES Principal
- EMS/EHS Principal
- Athletics
- Special Education
- Professional Development

- Facilities
- Technology
- Food Service

POLICY I – Second Reading – The following policy is the last subset of Policy I on Instruction. These policies have been recommended by the NH School Boards Association and reviewed by school and district administrators. Most of the policies are either required by law, the NH school approval standards, or recommended by good educational practice. If applicable, school approval standards have been referenced and included in the policy. Policies are highlighted on the district website. There have been no changes after the first reading.

- IIC – Instructional Model & Time Schedule – requires each school to have an instructional model and time schedule for each content area. Required by public school standards.
- IJ – Instructional Materials – aligns instructional materials to school and district curriculum. Required by public school standards.
- IJK – Supplemental Materials (Movies and Videos) – governs educational relevance and provides procedure for authorization. Practice in place.
- IJL – Classroom and School Libraries – aligns libraries with school and district curriculum. Requires library materials to be marked property of district, inventoried, and protected from damage and loss. Donations also become property of the school.
- IK – Earning of Credit – changes policy designation from IKCA to IK to align with NHSBA policy designation system. No change in substance.
- IKA – Grading & Recognition System – provides guidance for grading and student recognition systems such as showing both academic and effort grades, protecting systems from grade inflation, developing guidelines for grading practices, and developing recognitions that consider academic and effort achievements.
- ICAA – Interdisciplinary Credit – offers high school students opportunity to apply course credit in one content area toward graduation requirements. Required by public school standards.
- IKAD – Changing Student Grades – addresses reasons for changing student grades and provides procedure.
- IKB – Homework – requires assignment of homework to practice learning, relevant to learning goal, done by student and not parent, and not for the purpose of just assigning homework. Required by public school standards.
- IKC – Grade Reporting & Class Rank for High School Students – documents policy for weighted grade point average and weighted class rank. Addresses transfer student grades, summer school grades, other course grades approved by Principal, and higher learning dual enrollment grades. Required to address various alternative credit options per public school standards.
- IKCA – Valedictorian and Salutatorian – documents policy for selection per practice. Also addresses the event of a tie.
- IKE – Advanced Placement and Retention of Students – provides philosophy and guidelines for advancing students or retaining students a grade level. Reflects best practice. Required by public school standards.

- IL – Evaluation of Curricular Programs – requires annual evaluation of instructional programs. Required by public school standards.
- ILBA – Assessment of Educational Programs – requires an assessment program and provides guidelines for selection, administration, and use. Required by public school standards.
- ILBAA – High School Competency Assessments – requires high school course work to be demonstrated through mastery of course competencies. Required by public school standards.
- ILD – Student Questionnaires, Surveys, and Research – requires school district approval and parent notification. Reflects present practice.
- IMAB – School Staff Teaching Their Own Children – requires, if at all possible, school staff members not teaching their own children.
- IMAH – Daily Physical Activity – requires appropriate daily activity, exercise, and physical education. Required by public school standards.
- IMBA – Distance Education – governs distance education. Required by public school standards.
- IMBC – High School Credit Options – documents options in which to receive high school credit. Required by public school standards.
- IMC – Controversial Speakers and Programs – requires controversial speakers to be invited by Principal and to be relevant to educational process and age appropriate.

OTHER – Attended the New England Association of Schools and Colleges (NEASC) A Showcase of Model School Programs with an Epping High School Team. My goal was to learn 1) about the process of evaluating and revising standard 1 core values, beliefs, and learning expectations which impact all other standards and 2) how other school districts are tracking student competency of learning expectations on their report cards.

The first meeting for teacher negotiations was held on October 12th. There is a non-meeting scheduled for October 18th at 6:00 pm in the SAU Office.

The SAU 16 Joint Board will be hosting a conversation with state legislators and representatives of Seacoast School of Technology sending districts on Monday, October 31st at 7:00 pm at SST. The focus will be on adequacy aid, career and technical education funding, the impact of cost shifts in the retirement system, catastrophic aid, building aid, and vocational reimbursement. Representative Antosz, Comerford, and Itse and Senator Merrill have been invited. Please note that NH legislative action including those stated has been updated on the district website under Superintendent, NH Legislative News. Recent changes to the district website can be found under What's New?

Barbara D. Munsey