

**EPPING SCHOOL BOARD
NON-PUBLIC MINUTES
FEBRUARY 17, 2011**

The Epping School Board met in non-public session at 6:30 p.m. prior to the regular meeting in the Epping Town Hall. In attendance were School Board Members Gregory Dodge, Susan Kimball, Shawn Patton, Jeffrey Harris, and Superintendent Barbara Munsey.

Gregory Dodge made a motion to enter non-public session per RSA 91-A:3 II (a) for personnel, seconded by Susan Kimball. Motion carried 4:0:0. Roll call vote: Patton, Dodge, Kimball, and Harris all voted Aye. The Board entered non-public session at 6:30 p.m.

The Board discussed a matter pertaining to the Deliberative Session held on February 10, 2011 with Superintendent Munsey.

David Mylott arrived at 6:35 p.m.

No action was taken.

Gregory Dodge made a motion to exit non-public session to attend the regular meeting, seconded by David Mylott. Motion carried 5:0:0. Roll call vote: Mylott, Patton, Dodge, Kimball, and Harris all voted Aye.

The meeting adjourned at 6:48 p.m.

The Board transitioned to the regular meeting.

Respectfully submitted,

Susan H. Kimball
Vice Chair/Secretary
Epping School Board

**EPPING SCHOOL BOARD MINUTES
EPPING TOWN HALL
FEBRUARY 17, 2011
7:00 PM**

I. CALL TO ORDER

Chairman Gregory Dodge called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

In attendance were Gregory Dodge (Chair), Susan Kimball (Vice Chair), David Mylott (Member), Shawn Patton (Member), Jeffrey Harris (Member), Barbara Munsey (Superintendent), Martha Williamson (Business Administrator), Mark Vallone (Elementary School Principal), Kyle Repucci (Middle School and High School Principal), Lyn Healy (Director of Prof Learning), and Peter Gilligan (Technology Director).

In the audience were members of the middle school Future City Team along with their advisor and 8th grade language arts teacher, Andy Fersch; participants of the high school Penguin Plunge Team; and the school district Guidance Curriculum Team consisting of Deena Burdo (Facilitator), Meaghan Beaulieu (EES), Kathy Stanley-Berting (EES), Nick DeGruttola (EMS), and Melorah Bisailon (EHS). Julie Morin (EHS) and Don Roussel (EHS) were not able to attend.

Chairman Dodge announced that there will be school on Monday, February 21, 2011 in order to make-up one snow day.

Superintendent Munsey issued a public apology for misspeaking at the Deliberative Session on February 10, 2011 on the topic of Special Education. (SEE ATTACHED SUPERINTENDENT REPORT).

II. SCHEDULED GUESTS

A. ANDY FERSCH (EMS FUTURE CITY TEAM)

Some of the members of the Future City Team from Epping Middle School were present so the Board could recognize them for earning a very impressive 3rd place at the New England Regional Future City Competition held at Northeastern University. The students explained the goals of their project and some of the steps involved in the construction of their future city. Mr. Fersch reported that their model garnered the highest score and the Epping team also won the Best Dressed award.

B. KYLE REPUCCI (EHS PENGUIN PLUNGERS)

Kyle Repucci introduced the high school students who participated in the annual Penguin Plunge at Hampton Beach to benefit Special Olympics on February 5, 2011. A total of 20 students, plus Principal Repucci, represented Epping High School and raised over \$4,000 which was well over the required amount of \$150 per student. Because of their overall participation rate, the amount of money raised, and their team spirit, the Epping cohort won the School of Excellence Award. The plaque will be on display at the high school.

C. LYN HEALY & GUIDANCE TEAM (GUIDANCE PLAN) (SEE ATTACHED)

Lyn Healy and members of the Guidance Team provided a PowerPoint presentation outlining the guidance curriculum for the Epping School District. They explained the district's philosophy, goals, standards, academic development, career and/or post-secondary development, and personal/social development.

D. LYN HEALY (PROFESSIONAL DEVELOPMENT MASTER PLAN)

Ms. Healy also presented the Professional Development Master Plan and rubric that is ready to be submitted to the State. This is required for certification. If approved, it's good for another five years; if it's not approved, the areas of concern will be fixed and the plan resubmitted.

(SEE ATTACHED DIRECTOR OF PROFESSIONAL LEARNING REPORT FOR OTHER UPDATES)

E. PETER GILLIGAN (TECHNOLOGY UPDATE)

Peter Gilligan provided the Board with an update on all of the technology upgrades that have been completed to date. Some of the items include:

- 20 new pc's for one of the COWs (Computers On Wheels)
- New switches in all buildings
- Completion of the new Smart Lab at the high school
- Fiber optic cable installed at the high school
- New battery back-up
- New transformer
- All used tech equipment has been removed and stored or disposed of

Peter explained that with these upgrades, the high school now has "clean" power which is key from a technology perspective. He also explained that high school guidelines must be strict in relation to use of the new Smart Lab in order to prevent damage, vandalism, and misuse. There will be training for staff and students along with a sign-out process for use of the lab.

Kyle Repucci stated that Professional Development time will be used for training staff on the new technology.

Shawn Patton noted Peter's excitement and enthusiasm and thanked him for the work done thus far.

Dave Mylott requested that Peter come back periodically to continue providing the Board with technology updates. Peter said he would be happy to do so.

Regarding a new phone system, Jeff Harris asked Peter's opinion about going with Voice over IP (Voice over Internet Protocol or VoIP). To clarify for those listening, Peter explained that a VoIP system is a technology that allows you to make voice calls using a broadband Internet connection instead of a regular (or analog) phone line. Assuming that a new phone system would be for the entire district, Peter explained that the elementary school is presently not equipped well enough to support VoIP and that the cable/wiring would need to be upgraded. He also stated that the district would need a person who could be dedicated to managing a VoIP system. Peter emphasized that a great deal of research and review needs to be done prior to making any decisions about a new phone system and should include people with knowledge and expertise in that particular area.

Superintendent Munsey thanked Peter for working with PSNH to resolve the electrical issues and for the many hours he's spent improving the technology for the district.

III. APPROVAL OF MINUTES

A. PUBLIC MINUTES FOR FEBRUARY 3, 2011

Greg Dodge made a motion to approve the public minutes of February 3, 2011. Shawn Patton seconded the motion. Motion carried 5:0:0.

B. PUBLIC MINUTES FOR FEBRUARY 10, 2011 DELIBERATIVE SESSION

Sue Kimball made a motion to approve the Deliberative Session minutes of February 10, 2011. Shawn Patton seconded the motion. Motion carried 5:0:0.

C. PUBLIC MINUTES FOR FEBRUARY 10, 2011 EMERGENCY MEETING

Jeff Harris made a motion to approve the emergency meeting minutes of February 10, 2011. Shawn Patton seconded the motion. Motion carried 5:0:0.

IV. MANIFEST

A. PAYROLL

Shawn Patton made a motion to approve Payroll Manifest #P-17 dated February 18, 2011 in the amount of \$392,551.14. Sue Kimball seconded the motion. Motion carried 5:0:0.

B. ACCOUNTS PAYABLE

Sue Kimball made a motion to approve Accounts Payable Manifest #15 dated February 17, 2011 in the amount of \$152,196.04. Shawn Patton seconded the motion. Motion carried 5:0:0.

V. ADMINISTRATOR REPORTS

A. KYLE REPUCCI – MIDDLE SCHOOL AND HIGH SCHOOL

Mr. Repucci reviewed and explained the items in his written report (SEE ATTACHED).

He also announced that the band trip that was proposed to the Board at the January 20, 2011 meeting has been taken off the table by Mr. Breault (Band Director). It was decided that a more appropriate music-related trip should be planned. Mr. Breault hopes to do that sometime next year.

Dave Mylott made a commitment to Kyle to join him for the Penguin Plunge next year.

B. MARK VALLONE – ELEMENTARY SCHOOL

Mr. Vallone reviewed and explained the items in his written report (SEE ATTACHED).

He presented a conceptual drawing of the proposed mural for the Artist In Residence program and reviewed the very positive NECAP results for the elementary school.

Mr. Vallone also made a commitment to Mr. Repucci to join him for the Penguin Plunge next year.

VI. FACILITIES – None**VII. POLICY****A. EBBD – INDOOR AIR QUALITY – Revision (Ongoing)**

Superintendent Munsey took the feedback from the Board at a previous meeting and incorporated it into the policy.

B. IMG – ANIMALS IN SCHOOL AND ON SCHOOL GROUNDS – 1st Reading**C. SECTION I – HIGH SCHOOL CREDIT OPTIONS - Distribution****VIII. COMMENTS****A. SCHOOL BOARD****Dave Mylott**

Dave read a statement he prepared regarding the budget process and the amendment to the school budget warrant article made at the Deliberative Session. The amendment added \$48,000 to the school budget which is less than $\frac{1}{3}$ of 1%. At the emergency meeting following the Deliberative Session, the School Board voted 2:3 (**Aye:** Mylott and Kimball; **Nay:** Dodge, Patton and Harris) to **not** recommend the new budget. Dave urged voters to stand up against the School Board and support the amended budget at the polls.

Shawn Patton

N/A

Sue Kimball

Sue mentioned that Epping resident Sandy Cray gave her an article on the use of “blizzard bags” at the Kearsarge School District. These bags contain assignments and projects that can be brought home for completion on snow days so the day can be considered an actual school day if 80% of the student population participates. Sue thought it might be something for the Epping School District to consider implementing next year.

Superintendent Munsey said that she has had a conversation with the Superintendent of the Kearsarge School District and he admitted that there has been a bit of a learning curve as to how to properly implement the program, but overall they are pleased with it.

Sue also echoed Dave Mylott’s request for voters to support the amended budget on voting day.

Jeff Harris

Jeff mentioned that the town’s website displays a sample ballot for the vote on March 8th but the SAU-14 website doesn’t have the school’s sample ballot displayed. Superintendent Munsey said she would rectify that next week.

Greg Dodge

N/A

B. ADMINISTRATION

Barbara Munsey

Barbara reported that the Governor's budget proposal will have serious ramifications on all schools across the State and, specifically, a tax impact of \$.75 on the Epping School District. She advocated for inviting our Legislators and Senator Merrill to a future Board meeting, perhaps in conjunction with the Town, to discuss the matter. *The Board approved this by consensus.* Barbara will try to set it up for the next Board meeting on March 3, 2011.

C. PUBLIC – None

IX. NEXT MEETING TO BE SCHEDULED

A. March 3, 2011 – Regular Meeting

X. PERSONNEL – None

XI. NON-PUBLIC SESSION: RSA 91-A:3, II – Held prior to start of regular meeting

XII. ADJOURNMENT

Shawn Patton made a motion to adjourn, seconded by Dave Mylott. Motion carried 5:0:0.

Meeting adjourned at 9:38 p.m.

Respectfully submitted,

Susan H. Kimball
Vice Chair/Secretary
Epping School Board