

Approved

EPPING SCHOOL BOARD MEETING MINUTES
AUGUST 30, 2011

The Epping School Board met in the SAU Office. In attendance were School Board Members Gregory Dodge, Jeff Harris, Dave Mylott, and Brian Reed; Technology Director Peter Gilligan; Facilities Supervisor George Kimball; and Superintendent Barbara Munsey. The meeting was called to order at 6:02 pm.

Manifest - *Dave Mylott made a motion to approve Vendor Manifest #5 dated 9/1/11 for \$422,071.89, seconded by Brian Reed.* Jeff Harris inquired about the invoice for tree removal. It was reported that the District did not have a plan for tree removal. Trees were removed as needed. This invoice was for a dead and leaning tree grouping. A question was also asked about the cell phone for a staff member whose position had changed. This phone will be requested back. *The motion passed 4-0. Dave Mylott made a motion to approve Payroll Manifest P5 dated 9/2/11 for \$276,661.10, seconded by Brian Reed. The motion passed 4-0.*

Personnel - Superintendent Barbara Munsey nominated Sarah Colby for the full day kindergarten position. *Dave Mylott made a motion to approve the nomination of Sarah Colby for the full day kindergarten position, seconded by Jeff Harris. The motion passed 4-0.*

Other – Jeff Harris inquired about the sidewalk on Prospect Street. By consensus the Board agreed that the sidewalk needed to be restored to the way it was prior to the street construction for safety reasons. Gregory Dodge will notify the town.

Dave Mylott inquired as to the status of the technology purchases. It was reported that everything was in and distributed. Teachers signed an agreement upon receipt of their equipment. Overall teachers are very happy with the new technology. Administration was asked to provide the Board with a plan for technology training. It was reported that carpets have been installed in the computer lab areas to protect the floor. There was a concern about food and drink in the computer areas. By consensus the Board agreed that food and drink should not be permitted in the computer areas and the Superintendent was directed to notify the School Principals and staff.

Greg Dodge inquired about meeting minutes. It was reported that nonpublic minutes are stored with public minutes and placed online. Sealed minutes are sealed with a notification of when they become unsealed.

Facilities Tour – At 6:32 pm the Board toured the SAU, Elementary School, and High School Facilities. The following updates were noted:

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- SAU – furniture donated by Criteria, server room & server upgrades, new carpet in Superintendent's Office, hallway wall removed for better workspace, lunch room floor tiled, new phones & old wires removed, and front of SAU repair.
- Elementary School – paved sidewalk, new kindergarten room, carpets in computer lab, computer teacher units, and stucco/painting of exterior. It was recommended that the elementary sign be replaced. The poor condition of the elementary library was also noted.
- High School – grounding of the school, refurbished computer lab with carpets to protect floor, and stucco exterior.

The Facilities and Technology Departments were complemented on all their hard work. Jeff Harris recommended that pictures of the facility/technology updates be posted on ETV. Also he had heard that Comcast offered a reduced rate hardship program. The administration will look into this.

Peter Gilligan left the tour at 7:30 pm. The tour concluded at 7:40 pm and the School Board and Superintendent returned to the SAU Office for a non-meeting on teacher negotiations.

Dave Mylott made a motion to adjourn, seconded by Brian Reed. The motion passed 4-0. The meeting adjourned at 8:56 pm.

Respectfully submitted,

Barbara D. Munsey