

EPPING SCHOOL DISTRICT  
Business Administrator's Report – September 15, 2011

Fuel – The current lock-in rate for the District for fuel oil with Buxton is \$3.41. Assuming usage at 60,000 gallons, this would put us \$24,600 over budget for the year if we lock in now. Alternatively we can pay agree to pay 20 cents over the off-the-rack price, which is generally 15-20 cents less than homeowner price. This price would fluctuate depending on rack price.

If the price per gallon stays low, we will save by purchasing off-the-rack, but if the price increases beyond \$3.41, we will have to pay the higher amount if we are not locked in. We can fill the tanks now for \$3.29 and then lock in the remaining gallons at \$3.41, or we might choose to lock in a portion of the total gallons and revisit the situation later in the winter when those gallons have been used.

A Board decision is needed on which option to pursue. I recommend filling the tanks at \$3.29, then locking in at \$3.41 for the year.

Furniture Donation – George Kimball was approached by Criteria and offered some furniture and equipment they have been storing and now wish to dispose of. Thanks to George's prompt response and Criteria's generosity, we have received the following donations, subject to Board approval:

Office/Conference Chairs:

- 14 red without arms
- 12 blue with arms
- 2 blue without arms
- 26 black with arms
- 18 gray without arms

Student Chairs:

- 14 18" blue EHS
- 27 14" blue EES
- 10 14" red EES

Folding Music Chairs with Dropdown Tablets (stage for band practice):

- 23 blue
- 2 green
- 1 beige

Other:

- 29 18" black stools
- 3 18" gray stools
- 15 student chair desk comb.
- 2 elevated chairs
- 2 teacher desk with "L"s
- 1 used teacher desk with "L"
- 6 2-drawer file cabinets
- 3 used 2-drawer file cabinets
- 2 4-drawer file cabinets
- 3 used 4-drawer file cabinets
- 1 5-section file/storage cabinet
- 7 portable adjustable height computer work stations

Assorted 6' & 8" folding tables (used):

- 3 trapezoid tables
- 4 24" X 60" classroom tables
- 9 24" x 45" classroom tables
- 1 20" X 36" table
- 1 20" X 60" table
- 4 30" X 72" tables

Tree Damage – During hurricane Irene, a tree on the edge of the SAU field fell and damaged a fence belonging to an adjoining property. The property owner has asked that the District pay for the repair. According to our insurance carrier, acts of God which damage non-school property are not covered through District insurance. Such claims are generally covered by the owner's insurance. Primex spoke with the property owner and he is pursuing the claim through his home insurance, which has a \$1,000 deductible. He feels the District is responsible for the damage, however, since he says he and his wife requested in 2008 that we take down the remaining trees on our property.

I am attaching pictures of the damaged fence and copies of the Board minutes from June 2008 when the property owners requested permission to remove a 12" diameter tree on the border of the school property. Per the minutes, this request was approved. There is no mention in the minutes of additional tree removal being requested or discussed.

Vandalism – A student's car was vandalized on Tuesday, September 6, between 7 and 9 pm in the school parking lot. The parents have expressed their concern about safety and requested that surveillance cameras be placed both in and outside the schools for the safety of the children.

Audit – The District auditors are here all week. I will need a completed "Questionnaire for Members of the School Board" from Sue, Jeff and Dave. I will bring blank copies.

Martha Williamson  
Business Administrator