

EPPING SCHOOL DISTRICT  
 BUSINESS ADMINISTRATOR'S REPORT  
 November 5, 2009

**TAX RATE** - The final town tax rate for the current year as approved by the Department of Revenue Administration shows an increase of only two cents in the school's portion of the rate with an overall increase of 26 cents per \$1,000. A comparison of the last five years shows that the school district has worked hard to minimize our impact on the rate.

| EPPING TAX RATE        |         |         |         |         |         |
|------------------------|---------|---------|---------|---------|---------|
|                        | 2005    | 2006    | 2007    | 2008    | 2009    |
| Town                   | \$2.56  | \$2.69  | \$2.66  | \$3.03  | \$3.27  |
| School                 | \$13.48 | \$15.10 | \$15.95 | \$15.76 | \$15.78 |
| County                 | \$0.88  | \$0.86  | \$0.92  | \$0.90  | \$0.90  |
| Total                  | \$16.92 | \$18.65 | \$19.53 | \$19.69 | \$19.95 |
| Change from prior year |         | \$1.73  | \$0.88  | \$0.16  | \$0.26  |

**MIDDLE HIGH SCHOOL BOND** – The final payment on the bond for the Lura Dodge cafeteria was made on August 15, 2009. This will lower our debt service expense by \$73,750 in the coming year. It will also lower our building aid revenue by \$27,250.

**HIGH SCHOOL GYM SIGNS** – Larry Averill would like permission to display signs in the high school gym, either on the walls, or hanging from ceiling. He anticipates these would be somewhere in the range of 30" by 24". They would face the bleachers and be on the PE office side. He would also like "Blue Devil Pride" to be painted on the high school lobby wall. If the School Board approves, the Booster Club will pay all expenses.

**RECREATION MEMORANDUM OF UNDERSTANDING** – The attached Memo of Understanding needs School Board approval so that Seth Hickey can take it to the selectmen for their signature.

**FACILITIES MANUAL** – The District needs to have an approved facilities manual in order to continue receiving building aid for the middle high addition project. Attached is a draft manual that satisfies new State requirements. This is for you to give it a "first read" over the next month, and I will ask for amendments and/or approval at our next finance meeting in early December.

**EMERGENCY TRAINING** – Last week I was part of an 8-member team (5 district, 3 town) participating in a course on Multi-Hazard Emergency Planning for Schools. This is part of FEMA's initiative through the National Incident Management System (NIMS) to standardize the response to emergencies from schools, municipalities, state and federal agencies. The course was extremely informative and will be invaluable for the District as

we put in place our Emergency Response Plan as mandated by new State regulations. This training will help us to create a plan that does much more than just meet the State mandate. As we are beginning to refine and expand our existing plan, we are now much more aware of exactly what the district should be focusing on, how the town and school interconnect, and what systems/lines of communication need to be in place to ensure that town and school collaboration is effective during times of crisis. We also have the tools to set up productive training and drills for staff and students. This training was funded through a FEMA grant.

**BUDGET DETAIL** – Further detail on the budget presented last meeting will be available at the work session on Thursday.

Respectfully submitted,

Martha Williamson  
Business Administrator