

CFA - INDIVIDUAL SCHOOL ADMINISTRATIVE PERSONNEL

PRINCIPALS' APPOINTMENT - The Principals shall be elected by the Board following nomination by the Superintendent. Should the Board fail to accept the nomination of the Superintendent, the Superintendent will be directed to present another name in nomination.

Candidates for position of Principal will file a formal, written application with the Superintendent. All applications will be screened by the Superintendent and a number will be selected for interview by the Superintendent and the Board.

The Board recommends that the Principal selection process include school staff, community, and School Board representation. Information on each Principal candidate shall be shared with the interviewing committee. It is understood, however, that the Superintendent nominates the Principal and the Board approves or disapproves the nomination.

It will be the policy of the Superintendent and Board to promote candidates when such a promotion is in the best interests of the School. All such candidates must meet requirements as established by the Superintendent and Board.

PRINCIPALS' CONTRACT - The Principal shall be required to execute a contract with the District. The contract shall be signed by the Superintendent and the Chairperson of the Board.

PRINCIPALS' FUNCTION - All School Principals shall be responsible for the school buildings and grounds to which they are assigned. They shall be responsible for and shall have authority over the actions of students, professional and non-professional employees, visitors, volunteers, and persons hired to perform special tasks.

All principals shall keep the Superintendent informed of activities in their buildings by whatever means the Superintendent deems appropriate.

Principals will file a monthly written report, on a date designated by the Superintendent, to the Superintendent and School Board.

The Principal shall attend Board meetings if requested by the Superintendent or the Board.

Statutory/Regulatory/Policy/Handbook Cross References

Policy CFA-R (Duties of the Principal)

NH Code of Administrative Rules, Section Ed 304.01, Substantive Duties of School Principals

APPROVED: October 25, 2007

PREVIOUS POLICY: November 15, 1976 "Administrative Personnel Positions"