

## **EBA – JOINT LOSS MANAGEMENT COMMITTEE**

The district shall establish a Joint Loss Management Committee per policy and state law.

**Purpose** – The committee shall:

1. Review and recommend policy changes as needed.
2. Establish goals and objectives relating to health, wellness, and safety.
3. Recommend specific safety programs as needed.
4. Designate a person who shall be knowledgeable and accountable for implementation and adherence in each school and for the district.
5. Provide health and safety inspections at least annually for hazard identification purposes.
6. Perform audits at least annually regarding the inspection findings.
7. Provide for hazard management.
8. Promote and monitor safety policies and procedures.
9. Address risk control issues within the school.
10. Communicate and disseminate information.

**Membership** – The committee shall represent a broad cross-section of district employees. At all times the committee membership shall be proportionate with labor bargaining and non-labor bargaining employees. All committee members shall be paid at the regular rate for committee related services.

**Meetings** – The following guidelines are recommended.

1. Meetings should be held at least quarterly over the school year.
2. All members should be notified of upcoming meetings.
3. Minutes of the meetings should be kept.
4. Minutes should be distributed to members, school administration, and central office.
5. Minutes should be posted in the common areas of each school.

**Agenda** – The following guidelines are recommended.

1. Call to order
2. Review of minutes
3. Unfinished business
4. Review of accidents
5. Report on inspections
6. Communications
7. Other
8. Assignment of responsibilities

### Statutory/Regulatory/Policy/Handbook Cross References

Handbook (Referenced in Personnel Handbooks)

APPROVED: June 14, 2007

PREVIOUS POLICY: September 25, 2000 “School Health, Wellness, and Safety Committee”