

EBBC – EMERGENCY CARE AND FIRST AID

First aid or emergency treatment in case of sudden illness or injury to a student or staff member in school and at all school-sponsored events may be given by staff, in accordance with School Board policy. This responsibility may include administering first aid, summoning medical assistance, notifying administration, notifying parents, and filing accident/injury reports. School personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness.

Further medical attention to students is the responsibility of the parent or guardian, or of someone the parent or guardian designate in case of emergency. Each student will have on file a current emergency treatment card, signed by both parents or guardian, designating responsible persons to act on their behalf. The school will obtain at the start of each school year emergency contact information of parents or legal guardian for each student and staff member.

Whether or not a child sees a Physician is the decision of his/her parent. In the event of a severe injury, the School Nurse or person in charge acting in loco parentis should determine the proper course of action and the necessary step. The instructions of the parent as listed on the Emergency Card should be followed.

Each Principal is charged with providing for the immediate care of ill or injured persons within his/her area of control. A school nurse or other qualified staff will administer emergency aid. The Superintendent will ensure that at least one other person on staff, aside from the school nurse, has current first aid and cardiopulmonary certification (CPR). If the school nurse is not available, the person(s) who have current first aid and CPR certification is authorized to administer first aid and CPR as needed.

The school nurse or specially trained staff members shall assist in the treatment of injuries or emergency situations. Such individuals have the authority to administer oxygen in case of a medical emergency, if available and appropriate. This authorization extends to administering oxygen to students without prior notification to parents/guardians.

Additionally, the school nurse or specially trained staff members may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine without prior notification to parents/guardians.

In each school, procedures for the handling of such emergencies will be established and made known to the staff. Each school and school vehicle will be equipped with appropriate first aid equipment. Emergency phone numbers, including fire, police, rescue squad and poison center shall be posted prominently in the school office. All employees are expected to be knowledgeable about first aid and to know where first aid supplies are kept in their work areas. The school nurse will provide such training.

Students who are too ill to remain in class should report to the nurse or other designated person who must be notified by the teacher. The nurse will decide whether the student will remain in school, be referred for emergency medical treatment, or be sent home. No student will be released to home until the parent, guardian or designee has been contacted. The nurse shall keep a log of students receiving first aid and emergency care.

The Principal must be notified at once of all accidents or illness of any consequence. A detailed accident report should be made immediately after other essentials are completed in order to ensure accuracy. The report should include the name of the injured, date, time of day, place, extent of injury, first aid given, and disposition of the case. Students are to be sent directly to the nurse's office in case of accidents.

Transportation of pupils home or to a source of medical attention is the responsibility of the parent, but the School District will act if the parent is unavailable.

The District makes it possible for parents to subscribe to student accident insurance at low rates. This program is offered at the beginning of each school year. The District does not provide student accident insurance.

Statutory/Regulatory/Policy/Handbook Cross References

RSA 200:40 (Emergency Care)

RSA 200:40 (a) (Administration of Oxygen by School Nurse)

NH Code of Administrative Rules, Section Ed. 306.12 (b) (1) (School Health Services)
Handbook (Referenced in Personnel Handbooks)

APPROVED: June 14, 2007

PREVIOUS POLICY: September 25, 2000 "First Aid and Emergency Care"