

**APPROVED MEETING MINUTES**  
**Budget Session 6:00 - 7:00 PM**  
**Thursday, October 20, 2022, 7:00 PM**  
**Immediately following the School Board Meeting Budget Continuation**  
**EPPING SCHOOL BOARD**  
**Epping Town Hall/ Epping TV Channel 22/Zoom**

**CALL TO ORDER**

Chair Heather Clark called the meeting to order at 7:00 pm with the pledge of allegiance.

In attendance: Chair Heather Clark, Vice Chair Ben Leavitt, Member Robin O'Day, Member Julie Knight, Member Jen Jacoby, Superintendent Furbush, Business Administrator Christine Vayda, Student Carly Sanborn, and Student Jacob Twombly.

**SCHEDULED TOPICS**

a. Ice Hockey Team Proposal, Ben Bourgoin, Athletic Director

Ben mentioned the Ice Hockey Co-op Team currently in place with Sanborn. He has been in discussions with the Athletic Directors from Sanborn and Raymond about having Raymond also become part of the Co-op team. This would allow the team to be more competitive within the current division. This change also would allow Raymond students to participate in a sport that is currently not offered to them. NHIAA requires School Board approval prior to reviewing the application to add Raymond to the Co-op. This change would likely not take place until next school year.

There was some discussion on if other local teams were also talked to about joining the Co-op and also about the costs to the School District.

Amy Hodgdon spoke in support of the proposal to include Raymond in the Co-op.

**Vice Chair Ben Leavitt made a motion to support the inclusion of Raymond into the Sanborn-Epping Ice Hockey Co-op. Seconded by Member Jen Jacoby. VOTE: 5-0. Motion carries.**

b. Facilities Updated - Mechanical Audit, Joe Parzych and Siemens

Two representatives from Siemens outlined some of the energy savings opportunities and other high priority issues found during the mechanical audit. For the Elementary School, Siemens recommends an upgraded Heat Plant that is capable of replacing the current array. For the Middle School, Siemens recommends replacing the large air handlers that utilize R-22 refrigerant. For the High School, Siemens recommends an upgrade to the ventilation to match the ASHRAE 62 guidelines. Siemens ranked the projects in order of priority as follows: upgrade the High School ventilation, upgrade the Elementary School Heat Plant, upgrade the R-22 refrigerant systems, and address the controls. There was some general discussion about the project priorities/schedule, the Elementary School Heat Plant, and the cost of the projects.

Joe spoke briefly about the other upcoming and ongoing projects. The projects include potentially striping additional parking spaces and replacing damaged bleacher seats with a newer, more durable type.

The Board discussed different possible options for funding the energy savings projects including grants and school building aid. This topic will be discussed further at the January 5th, 2023 meeting.

c. Eighth grade Washington, DC Trip, Susan Gualtieri, EMHS Assistant Principal

Superintendent Furbush spoke about the Washington, DC Trip. The dates of the trip are from May 16th-19th. He stated that he does recognize the trip is becoming cost-prohibitive for students and that beginning with next year alternative trips will be considered.

**Member Julie Knight made a motion to accept the Ski 93 proposal for the Washington, DC trip with the adjusted payment dates. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.**

## **POLICY**

a. BEDH - Public Comment and Participation at Board Meetings

The policy states that the Board must allow for a minimum of 30 minutes of public comments. As part of this policy, the Board must determine if they will accept online/virtual comments as part of the public comments or if they will require in-person comments. There was discussion about creating a set of parameters requiring online commenters to identify themselves.

Amy Hodgdon stated that she felt like the Board would be signing up for a lot of extra work if they allow online public comments since they would need to monitor the chat during the meeting.

The will of the Board is that public comment is available to all, both in-person and virtually.

## **PERSONNEL**

a. Resignation of EMHS Math Teacher, Joanne McCann

**Member Robin O'Day made a motion to approve the resignation of Joanne McCann with extreme regret. Seconded by Vice Chair Ben Leavitt. VOTE: 5-0. Motion carries.**

The Board wished her the best of luck in her new position.

b. Nomination of EMHS Math Teacher, Pamela McMahon

Member Julie Knight voiced concerns with hiring a teacher into a role where they have no prior experience. Superintendent Furbush shared the same concern and noted that the

candidate pool was small, and they made the choice to go with the most experienced person. Steps are being taken to ensure she is supported in this role. The position is an interim position at this point. The Board discussed multiple options for what would be in the best interest of the students.

Amy Hodgdon stated that she felt the existing staff were already constrained significantly and that the option of having the staff pick up the extra teaching duties would be too taxing on them.

Vice Chair Ben Leavitt asked if new teachers who may be lacking certifications are expected to enroll in courses in order to get their certifications. Superintendent Furbush answered that they are given a statement of eligibility and then create a plan to become certified in the future.

Superintendent Furbush said if new teachers are underperforming they can increase the level of support to help them. Continued underperformance will result in reassignment.

**Vice Chair Ben Leavitt made a motion to accept the nomination of Pamela McMahon as an EMHS Math Teacher. Seconded by Member Robin O'Day. VOTE: 4-1. Motion carries.**

## **REPORTS**

### **a. Student Reports**

Carly and Jacob spoke about the Junior and Sophomore classes taking the PSATs as well as other academic news such as ongoing projects and summatives. They also spoke about the recent highlights and wins from the sports teams and the Senior Night games.

### **b. Principal Reports**

None

### **c. Superintendent Reports**

Superintendent Furbush said he is very excited for the Fall play this year, *Clue*. He also spoke about the Kindergarten and grades 1-2 field trips which include Applecrest, Burley Farms, and Charmingfare Farm. He thanked all of the volunteers and parents who are helping out and making the trips possible. He also said the High School is starting their University visits.

## **FINANCIAL BUSINESS & DISTRICT SERVICES**

### **a. Financial Report**

Christine stated that the expenditures are now listed line by line for the Board to be able to see each of them. She also stated the current budget is over six million dollars, but that it's early in the year and a large portion of that is allocated to salaries and benefits. The current revenue is low but that is due to a large portion of the money coming in monthly.

b. Community Children's Fund \$1,000 Donation

Superintendent Furbush gave a huge thank you to the Community Children's Fund for their donation.

**Member Robin O'Day made a motion to accept the Community Children's Fund \$1,000 Donation. Seconded by Vice Chair Ben Leavitt. VOTE: 5-0. Motion carries.**

**APPROVAL OF MINUTES**

a. Public Minutes of October 6, 2022

**Member Robin O'Day made a motion to accept the Public Minutes of the October 6, 2022 meeting as amended. Seconded by Vice Chair Ben Leavitt. VOTE: 5-0. Motion carries.**

**MANIFEST**

a. Accounts Payable deposited on October 7, 2022

**Vice Chair Ben Leavitt made a motion to accept Accounts Payable deposited on October 7, 2022 in the amount of \$15,351.95.00. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.**

b. Payroll deposited on October 14, 2022

**Member Robin O'Day made a motion to accept Payroll deposited on October 14, 2022 in the amount of -\$387.54. Seconded by Vice Chair Ben Leavitt. VOTE: 5-0. Motion carries.**

c. Payroll deposited on October 28, 2022

**Member Julie Knight made a motion to accept Payroll deposited on October 28, 2022 in the amount of \$261,546.80. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.**

**PUBLIC COMMENTS**

Amy Hodgdon asked what Jen meant about needing more administrative support in the building. Member Jen Jacoby stated that it is her opinion that they should keep both assistant administrators due to the high number of new staff that could benefit from the support.

**BOARD COMMENTS/OTHER**

Member Julie Knight mentioned that any potential changes to the eighth grade trip would be a good topic of discussion at the Parent Advisory Meetings for the incoming eighth grade class in order to get student input. She also wanted to state her support for the decision to fingerprint all chaperones.

Vice Chair Ben Leavitt gave an update on the Budget Committee. The Budget Committee would like the School Board to attend the meetings on the 16th and 30th of December. He also encouraged everyone to attend the “Monster Mash” being held at the Elementary School.

Chair Heather Clark reiterated that the Senior Night games were coming up and that the presentations would be happening before the start of each game.

**NEXT MEETING TO BE SCHEDULED**

a. November 3, 2022 regular meeting

**NONMEETING** is **scheduled** for October 20, 2022 following the public meeting.

**ADJOURNMENT**

**Vice Chair Ben Leavitt made a motion to adjourn the meeting at 9:43 pm. Seconded by Member Jen Jacoby. VOTE: 5-0. Motion carries.**

Respectfully submitted,

Dagny Wilkins

School Board Secretary