

APPROVED MEETING MINUTES
Thursday, July 20, 2023, 7:00 PM
EPPING SCHOOL BOARD
Epping Town Hall/Epping TV Channel 22/Zoom

CALL TO ORDER

Chair Heather Clark called the meeting to order at 7:00 pm with the pledge of allegiance.

In attendance: Chair Heather Clark, Member Julie Knight, Member Jen Jacoby, Member Robin O'Day, Superintendent Furbush, and Business Administrator Christine Vayda.

Absent: Vice Chair Ben Leavitt

PUBLIC COMMENTS

None

SCHEDULED TOPICS

None

POLICY

None

PERSONNEL

- a. Nomination of EMHS Physical Science Teacher, Leslie Fitzpatrick
- b. Nomination of EMHS Social Studies Teacher, Ann Doremus
- c. Nomination of EMHS Social Studies Teacher, Tracy Dwyer
- d. Nomination of EES Grade 2 Teacher, Taylor Ewald
- e. Nomination of EES Grade 3 Teacher, Kristin Galvin

Julie asked if one of the social studies teachers is at the middle school level and the other at the high school level. Superintendent Furbush said that is correct.

Member Robin O'Day made a motion to accept the above nominations. Seconded by Member Julie Knight. VOTE: 4-0. Motion carries.

c. Resignation of Technology Director Thomas Rup

Superintendent Furbush explained that he is currently working on a transition plan to ensure the District is not without a Technology Director. He explained interviews are upcoming, and Mr. Rup's last day full-time at Epping is August 11th. There is currently an agreement in place to have Mr. Rup split his time if needed starting August 14th.

Member Robin O'Day made a motion to accept the resignation of Technology Director Thomas Rup with regret. Seconded by Member Jen Jacoby. VOTE: 4-0. Motion carries.

REPORTS

a. Student Reports

None

b. Principal Reports

None

c. Superintendent Reports

Superintendent Furbush shared that at the end of June, the Superintendent of Fremont reached out to him. He said that Fremont is in the midst of the RFP process to find a suitable location to send Fremont high school students beginning in 2026. He also said that Epping was asked to respond to the RFP. He thanked the administrative team and John Herman for dropping everything and putting together a competitive response to the RFP. If Epping were to be selected, the response would be shared and go to each community for a vote.

Julie asked for a further explanation of the process of transitioning the students. Superintendent Furbush said that the current students who attend Sanborn High School at the time would have the option to switch to the new school or finish their four years at Sanborn. The incoming freshman class would all attend the new school. The full transition would take four years to complete. Julie also clarified that there would be no additional cost to Epping taxpayers.

FINANCIAL BUSINESS & DISTRICT SERVICES

a. Technology - Computer Quote Review

Christine explained that the existing computer "towers" in the computer lab are due to be replaced as part of the Capital Improvement Plan. The original number that was agreed on for the upgrades was \$12,000, but based on the quotes received, the upgrades would cost roughly \$1,262 more than that. She gave details on the quotes and gave the recommendation for the Lenovo quote for \$13,262.59. Heather asked if this amount was coming from the budget or from ESSER funds. Christine said it is part of the budget.

Member Julie Knight made a motion to accept the Lenovo quote in the amount of \$13,262.59. Seconded by Member Jen Jacoby. VOTE: 4-0. Motion carries.

b. Fund Retainage Vote

Christine said that the audit has not been finalized, so the amount will likely change. For this reason, she did not give a final number but said she thinks the amount will be around \$92,000 after funding the trusts and funds. She asked the Board which of the fund retainage options they would like to do. There was further discussion about the different options, how the money can be used/retained, and what has been done in the past. Christine stated that no matter what the Board decides, \$117,000 will be going back to the taxpayers as a result of the state funding the town portion of the New Hampshire Retirement System.

Chair Heather Clark made a motion to retain the full amount (up to 2.5%) .

Seconded by Member Robin O'Day. VOTE: 4-0. Motion carries.

APPROVAL OF MINUTES

a. Public Meeting Minutes June 15, 2023

Member Julie Knight made a motion to approve the Public Minutes of the June 15, 2023 meeting as written. Seconded by Member Jen Jacoby. VOTE: 4-0. Motion carries.

b. Non-Public Meeting Minutes June 15, 2023

Member Julie Knight made a motion to approve the Non-Public Minutes of the June 15, 2023 meeting as written. Seconded by Member Robin O'Day. VOTE: 4-0. Motion carries.

c. Non-Public Meeting Minutes July 6, 2023

Member Robin O'Day made a motion to approve the Non-Public Minutes of the July 6, 2023 meeting as written. Seconded by Member Jen Jacoby. VOTE: 4-0. Motion carries.

MANIFEST

a. Payroll deposited on June 23rd, 2023

Member Robin O'Day made a motion to accept Payroll deposited on June 23, 2023 in the amount of \$206.20 . Seconded by Member Jen Jacoby. VOTE: 4-0. Motion carries.

b. Accounts Payable deposited on July 7th, 2023

Member Robin O'Day made a motion to accept Accounts Payable deposited on July 7, 2023 in the amount of \$209,150.01. Seconded by Member Julie Knight. VOTE: 4-0. Motion carries.

BOARD COMMENTS/OTHER

Robin mentioned that she is interested in representing the Board at the Delegate Assembly later this year. She also brought up the timelines for resolutions and also for bills. She noted the importance of staying on top of it to make sure a bill is brought forward. She also talked about the updates that she will be bringing to the Budget Committee. Heather asked her to share the information with the rest of the Board, so they can answer questions if asked. Robin also mentioned a request from some teachers to be able to provide input when administrators are requesting items for the budget. Heather said that is a great topic for discussion at the retreat.

Superintendent Furbush shared that they just finished the three-day admin retreat. He said it was phenomenal and a lot of great work was done developing goals and also developing the team.

Heather said she hopes everyone enjoys their summer. She also said her heart goes out to anyone impacted by the recent floods.

NEXT MEETING TO BE SCHEDULED

a. August 3, 2023

NONPUBLIC SESSION: RSA 91-A:3, II Non-Public Meeting **is scheduled** for July 20, 2023 after the public meeting.

ADJOURNMENT

A motion was made to enter a non-public meeting and to adjourn thereafter at 7:43 pm. VOTE: 4-0. Motion carries.

Respectfully submitted,

Dagny Wilkins

School Board Secretary