

DRAFT MEETING MINUTES
Non-Public Meeting RSA 91-A:3, II (a) prior to School Board meeting, 6:30 PM
Thursday, September 15, 2022, 7:00 PM
EPPING SCHOOL BOARD
Epping Town Hall/ Epping TV Channel 22/Zoom

CALL TO ORDER

Chair Heather Clark called the meeting to order at 7:00 pm with the pledge of allegiance.

In attendance: Chair Heather Clark, Member Ben Leavitt, Member Robin O'Day, Member Julie Knight, Member Jen Jacoby, Superintendent Furbush, Business Administrator Christine Vayda, Student Carly Sanborn, and Student Jacob Twombly.

PUBLIC COMMENTS

None

SCHEDULED TOPICS

a. ESD Book Mobile Update - Amy Newman, EMHS Media Specialist, Emily Baker, EES Media Specialist, and Mia Precourt, 4th Grader

Emily discussed why they thought ESD still needed the Book Mobile even after the pandemic - it focused on literacy (during the summer!) and community camaraderie. They discussed what was new during 2022. They added more stops to their route, and they increased their time at each stop. They received a lot of donations and increased their social media presence. The students now fill out their own check-out form. On average, they saw 90 students each week. They would like to continue to add stops and continue to extend the length of each stop. Ben had suggested delivering books to mail boxes if students can't make it to the designated stop, and they are hoping to implement that in the near future. Additionally, they may do a story time during some of the longer stops. They would also love to see more involvement from staff, Admin, and Board members. Mia read a note asking the Board to continue their support for the Book Mobile and expressed her appreciation for it. The Book Mobile is already in the budget for next year! The Book Mobile is always looking for donations. Heather suggested the Book Mobile visit the preschoolers during the school year, so they can get library time. Superintendent Furbush thanked them for all their hard work and said they couldn't do this without them. Mia is going to be Puss in Boots in Epping's Shrek play which will be happening the last two weekends of October. The tickets are on sale now. Julie said that she really likes the signs they have around town for the Book Mobile, and Ben offered his help with new signs for next year.

b. District Goals 22 - 23

Superintendent Furbush went through some of the ways that they have improved and will be improving their communication, i.e. new communication software. He also discussed the Life Ready goal. This includes the Portrait of a Graduate. Next, he discussed the Student Achievement goal. They will be tracking certain metrics annually in order to analyze progress. They also have a Curriculum Instructional goal. They are expanding the breadth of teachers utilizing UDL. They are also making students more accountable. They started inviting students to Parent Teacher Conferences. They will be adding an additional Conference at the end of the year as a goal check-in. The last goal is the Climate and Culture goal. This year, they will start to evaluate the data that has been collected. Each new teacher has a mentor which was a new program that was rolled out. They are continuing to work on building community. Further details on the Goals are available on the website. Robin also mentioned that they don't want student turnover either.

Member Robin O'Day made a motion to approve the 22-23 District Goals as presented. Seconded by Vice Chair Ben Leavitt. VOTE: 5-0. Motion carries.

POLICY

a. JFABD - Admission of Homeless Students - 2nd/3rd Read

Superintendent Furbush incorporated Ben's feedback from the last meeting. He removed redundancy.

Member Julie Knight made a motion to accept Policy JFABD - Admission of Homeless Students as written. Seconded by Vice Chair Ben Leavitt. VOTE: 5-0. Motion carries.

b. BEDH - Public Comment and Participation at Board Meetings - 1st Read

Superintendent Furbush said this new law and policy requires the Public Comments section to be 30 minutes long if there are people speaking. This was moved to a second/third read at the next meeting.

Public member Robert Hodgkins recommended adding the following to the references section of this new policy: NH Constitution Section I, Article 22, and Article 30.

PERSONNEL

There is one high school math teacher position to fill.

REPORTS

a. Student Reports

Jacob went through what the different classes are working on. Carly discussed the extracurricular activities and updated the Board on the athletic outcomes from the previous weeks. They've started planning Homecoming. She mentioned that Project Search students are looking into carpooling options since gas prices are so high. Students were previously driving to

UNH separately due to COVID. The top 20 students from the Senior class and top 10 students from the Junior class get to attend. The schedule isn't consistent, but it meets about once or twice a month. It's after school on Wednesdays. Superintendent Furbush said that the Administration can help with transportation, and Ben suggested reaching out to UNH to see if they can provide a shuttle. There are 14 students in Project Search. Mid-session SST students are still having a hard time finding time to eat lunch. Homecoming will be the weekend of October 7th. The Senior Class Officers were recently elected. Carly is now President, and she listed off who the other new Officers are.

b. Superintendent Reports

Superintendent Furbush said they had some bus adjustments recently and said they have resolved some of the bus concerns that they had. He is collecting bus ridership numbers and bus route lengths daily. Ben suggested collecting data from pick-up/drop-off parents. Superintendent Furbush mentioned that the new traffic pattern at pick-up and drop-off has been going smoothly. They stagger bus student dismissal at EES and do two buses at a time. There is a 7 minute turnaround between dismissal and buses leaving. The Epping Police and Fire are very supportive of ESD, and he thanked them for their continued support.

FINANCIAL BUSINESS & DISTRICT SERVICES

a. Financial Report

Christine stated that all departments submitted their major budget items last week and that only a few departments are left to input their budgets. Christine and Ben spoke about the scheduling that was reviewed by the Budget Committee. Lastly, Christine mentioned the State approved the "25" and the number reported at the last meeting is the official number.

b. Affiliated Agreements

The Board had some discussion over the way the agreements are currently written and about the authority that the Board has in the agreements. The concern was not about the organizations themselves, and was strictly about the language in the agreement. The Board agreed to table the Affiliated Agreements until the next meeting.

APPROVAL OF MINUTES

a. Public Minutes of September 1, 2022

Member Robin O'Day made a motion to approve the Public Minutes from the September 1, 2022 meeting as written. Seconded by Vice Chair Ben Leavitt. VOTE: 5-0. Motion carries.

MANIFEST

a. Payroll deposited on September 2, 2022

Member Robin O'Day made a motion to approve Payroll Manifest deposited on September 2, 2022 in the amount of \$321,639.14. Seconded by Vice Chair Ben Leavitt. VOTE: 5-0. Motion carries.

BOARD COMMENTS/OTHER

a. EEA MOU Agreement

Superintendent Furbush said they are making sure teachers have certain guarantees: 30 minute uninterrupted lunch times, access to nursing areas, etc. They will strike a section that states teachers must notify the Superintendent.

Vice Chair Ben Leavitt made a motion to accept the MOU with the EEA with the mentioned modification. Seconded by Member Julie Knight. VOTE: 5-0. Motion carries.

Sean **LN?**, EEA President, offered to initial the strikethrough since both parties agreed to it.

b. Committee Assignments

Teacher Negotiations - Ben and Robin

Budget Committee - Ben

Policy - Robin

Wellness Committee - Jen

Emergency Management - Heather and Jen

Safety Committee - Ben

Technology - Ben

Fields - Heather and Julie

Facilities - Ben

School Board Association - Heather

SST - Robin

Elementary School PTO - Ben

Middle-High School PTO - Julie

Selectmen - Heather

Climate and Culture - Jen

c. Board Comments

Robin let the other Board Members know of a few upcoming webinars from the NH School Board Association that may be of interest.

Julie mentioned she would like to have a better understanding of hours versus days on the school calendar and asked that this topic be an agenda item prior to approving the calendar. Superintendent Furbush said there will be talks about the calendar in upcoming meetings and he will be sure to speak on this topic.

NEXT MEETING TO BE SCHEDULED

a. October 6, 2022 regular meeting

NONPUBLIC SESSION: Non Meeting **is scheduled** for September 15, 2022.

ADJOURNMENT

Vice Chair Ben Leavitt made a motion to adjourn the meeting at 8:42 pm. Seconded by Member Jen Jacoby. VOTE: 5-0. Motion carries.

Respectfully submitted,

Dagny Wilkins

School Board Secretary