

**MEETING MINUTES
EPPING SCHOOL BOARD
May 17, 2018 – Town Hall
7:00 pm**

PUBLIC HEARING

Chairperson David Mylott opened the public hearing to give the public an opportunity to speak on unanticipated revenue they will receive. Bonnie Sandstrom explained they have been awarded infrastructure grants for security cameras, reverse evacuation beacons, and replacement Walkie Talkies at the elementary, middle, and high school. They will receive funding totaling \$72,830.16.

There was no public comment.

Chairperson David Mylott closed the Public Hearing.

**Member Deborah Brooks made a motion to accept the grant in the amount of \$72,830.16.
Seconded by Member Heather Clark. VOTE: 5-0 Motion passes**

CALL TO ORDER

Chairperson David Mylott called the public School Board meeting to order at 7:00 pm with the Pledge of Allegiance.

In attendance were: Chairperson David Mylott, Member Deborah Brooks, Member Heather Clark, Member Nicole Carleton, Member Ben Leavitt, Superintendent Valerie McKenney, Business Administrator Bonnie Sandstrom, Student Member Rachel Martin, Student Member Katie Pelletier

SCHEDULED GUESTS

a. Wellness Committee Update/Food Service Director/Veronica Bush & Director of Student Services/Catherine Zylinski

Cathy Zylinski, Veronica Bush, and students from the Epping Elementary School, Epping Middle School and Epping High School provided a powerpoint presentation and updated the Board on the happenings with Wellness in the three schools. They described some Wellness trips they took and trips that are planned. The Wellness Committee reviewed their plans for the summer and the future.

PUBLIC COMMENTS

a. Group calendar request

A parent of three students in the Epping Elementary School addressed the School Board. She provided a powerpoint presentation on her proposal to change this year's school calendar and next year's school calendar.

She is proposing to have the end of school this year be on Friday, June 22, 2018 instead of Monday, June 25, 2018. She is also proposing to change the last day of school for 2018/2019 as a hard date of June 21, 2019.

She reviewed the NH DOE standards for school hours and provided her reasoning for her proposals. She asked to change half days to full days. She suggests having fewer PD days.

Superintendent McKenney commented that the State of NH minimum standards are guidelines.

Other members of the public spoke in favor of the proposals and presented their arguments in favor of the change. They are encouraging the School Board to reconsider their vote and to make Friday, June 22, 2018 as the last day of school. The School Board members discussed the proposal with members of the public along with the pros and cons of changing the end of school date.

Member Nicole Carleton made a motion to make the student end date Friday, June 22, 2018. Seconded by Member Heather Clark.

After some discussion, the School Board members took a vote on the motion.

VOTE: 3-2 (Mylott, Brooks, Leavitt opposed) MOTION FAILS

Superintendent McKenney described what the teachers do on their PD days. She will talk to the Principals and ask them to move any activities they have planned on the last day of school to Friday, June 22, 2018. She will check when grades close and will excuse absences on the last day of school due to reasons, such as, summer camp starting. She commented this was a good discussion and moving forward, they will look into having a soft/hard date for the last day of school and she will look into graduation.

STUDENT REPORT

Student Members Rachel Martin and Katie Pelletier presented their student report. They indicated A.P. testing has finished, a fundraiser is planned called Paws Walk, and they provided an update on the Science Fair.

Superintendent McKenney said that June 7, 2018 will be the last meeting the student representatives will need to attend.

FINANCIAL BUSINESS & DISTRICT SERVICES

a. Gym Request

Mr. and Mrs. O'Day addressed the School Board regarding the upcoming fundraising basketball tournament at the high school on July 25-29, 2018. This tournament benefits all Epping

graduates in the form of scholarship opportunities in the name of Ryan O'Day. Mr. O'Day is asking the School Board to waive the fees. Both Epping teams entry fee is \$700 but will not need to be paid as the tournament host. Mr. O'Day is requesting a waiver of district personnel which is a \$20 per hour fee.

He indicated that Superintendent McKenney offered the building fee to be reduced from \$800 to \$400, however, he is asking for a full waiver so that money can be put into the scholarship fund.

The School Board members had a discussion and asked questions for further clarification regarding this request. Mr. O'Day said they will be paying for the custodians.

Member Heather Clark made a motion to waive the building fee in the full amount for the five day tournament in July. Seconded by Member Nicole Carleton. VOTE: 5-0 Motion Passes

PERSONNEL

a. Nominations

Superintendent McKenney nominated Krista Gulick for the Director of Curriculum, Data and Assessment for the Epping School District. She described her qualifications and experience.

Member Heather Clark made a motion to accept the nomination of Krista Gulick as Director of Curriculum, Data and Assessment. Seconded by Member Ben Leavitt. VOTE: 5-0 Motion passes

Superintendent McKenney nominated Julie Kratimentos for the position of School Psychologist which is a District position. She described her qualifications and experience.

Member Heather Clark made a motion to accept the nomination of Julie Kratimentos for the position of School Psychologist. Seconded by Member Deborah Brooks. VOTE: 5-0 Motion passes

Superintendent McKenney nominated Juliana Flintosh to the position of Reading Specialist for Epping Middle School. She described her qualifications and experience.

Member Heather Clark made a motion to accept the nomination of Juliana Flintosh to the position of Reading Specialist for the middle school. Seconded by Member Ben Leavitt. VOTE: 5-0 Motion passes

b. Retirement

Superintendent McKenney has received a letter of retirement from Paula Van Gundy effective June 30, 2018. She stated that Paula has worked as her Administrative Assistant and for the Epping School District for the past nineteen years and will be missed by all.

Member Deborah Brooks made a motion to accept the retirement of Paula Van Gundy with a great deal of sorrow but wishing her the very best in her retirement years. Seconded by Member Nicole Carleton. VOTE: 5-0 Motion passes

- c. Request for an additional Kindergarten position

Superintendent McKenney received the 2018-2019 Kindergarten enrollment projections from Justin Benna, Principal of Epping Elementary School. He believes with the projected enrollment, they may need to consider adding a fifth section of Kindergarten at the elementary school. Superintendent McKenney referred to their policy.

The School Board discussed this request.

Member Deborah Brooks made a motion to approve an additional kindergarten teacher for the 2018/2019 school year. Seconded by Member Heather Clark. VOTE: 5-0 Motion passes

POLICY

- a. Policy IK - Earning of a High School Credit/First Read

The changes in this policy are designed to reflect the current Epping educational practices as well as the language. This policy will move to a second/third read.

- b. Policy IKB - Homework/First Read

Minor changes were made to reflect more accurate practices. This policy will move to a second/third read.

- c. Policy IKE - Promotion and Retention of Students/First Read

The changes in this policy are designed to reflect the current Epping educational practices as well as the language. The School Board discussed this policy with Superintendent McKenney.

Member Nicole Carleton suggested a wording change from "students will not be promoted..." to "students may be promoted..." The School Board was in agreement with this change.

This policy will move to a second/third read.

SCHOOL ADMINISTRATOR REPORTS

- a. Superintendent Report

Superintendent McKenney informed the School Board the Work Study Team is hitting the National scene. She referred them to www.competencyworks.org

She highlighted upcoming events in the three schools.

b. Committee updates and reports

Communications Committee – Superintendent McKenney said the new website has a timeline in place and she will inform Tyler Nekton about the Communications Committee.

Emergency Committee and Safety Committee – Chairperson David Mylott gave an update to the Board.

SST – Member Deborah Brooks said the graduation date is set for May 21, 2018 and will be held in the Exeter High School gymnasium at 6:00 pm. The last industry tour will be at Lindt Chocolates. The new SST chairperson will be Superintendent McKenney.

PTO Elementary – Member Ben Leavitt announced a Carnival is planned for June 1st.

PTO Middle School – Member Heather Clark thanked Colleen Souza, President of the Middle School PTO, for all her work. The PTO is now a fully functioning, independent organization. She described a fundraising event on June 9th called “Stuff the Bus”. People can bring items they are not using any longer and they will then take those items to Savers.

FINANCIAL BUSINESS & DISTRICT SERVICES

b. Bond Update

Bonnie Sandstrom provided a timeline update on the bond for the HVAC at Epping Elementary School. The Bond Bank closing is scheduled for June 14, 2018. The interest rate will be established on May 22nd and she will email the School Board members once she has that rate.

c. 2018-2019 School Board Meeting Schedule

The School Board discussed who will be available to sign the manifests on July 5, 2018. There is no meeting scheduled that night.

Member Deborah Brooks let the Board know that she noticed \$1,000 in the last manifest for library books. She questioned why books were being ordered so late in the year. Bonnie Sandstrom said the librarian stated this is what she has done in the past. The School Board agreed that in the future, the money will need to be spent no later than March.

Member Deborah Brooks made a motion to approve the School Board meeting schedule 2018-2019. Seconded by Member Ben Leavitt. VOTE: 5-0 Motion Passes

d. HVAC Update

The School Board reviewed and discussed the Epping Elementary School HVAC timeline. Construction is expected to be completed Monday, August 28, 2018.

e. Custodian Salary Schedule

Bonnie Sandstrom provided the Board with the proposed custodial salary schedule for 2018-2019.

Superintendent McKenney explained this schedule has been done in an effort to get good custodians and to be able to hang on to them. It was explained how the current salary schedule has been set and felt it needed to be addressed.

Member Heather Clark asked how comparable these rates were in comparison to other school districts. Bonnie Sandstrom said she didn't know but that this schedule will affect every custodian in a positive way. She will find out what other communities are paying their custodians by the end of June. At that time, they will be able to determine whether the salaries should be increased and a revised contract could be done, however, she noted they can't lower the rate in the contract.

Member Deborah Brooks made a motion to accept the proposed Custodial Salary Schedule 2018-2019 with the proviso Bonnie Sandstrom will do some checking with surrounding school districts of similar size to determine if this is fair or not. Seconded by Member Nicole Carleton. VOTE: 5-0 Motion passes

f. April Financial Report

Bonnie Sandstrom reviewed her report dated May 17, 2018 with the Board. She provided an Unaudited Expense Summary dated May 17, 2018 and the District Revenue Summary dated May 17, 2018.

APPROVAL OF MINUTES

a. Public Minutes for May 3, 2018

Member Heather Clark made a motion to approve the public minutes as written. Seconded by Member Ben Leavitt. VOTE: 4-0-1 (Brooks abstained) Motion passes

MANIFEST

a. Payroll

Member Deborah Brooks made a motion to approve Payroll Manifest # 23 in the amount of \$514,000.15. Seconded by Member Ben Leavitt. VOTE: 5-0 Motion passes

b. Accounts Payable

Member Heather Clark made a motion to approve Accounts Payable Manifest #23 in the amount of \$432,498.60. Seconded by Member Deborah Brooks. VOTE: 5-0 Motion Passes

COMMENTS/OTHER

Member Deborah Brooks said she is very thankful that Bonnie Sandstrom has stayed on and is looking forward to working with her this year.

Member Nicole Carleton said she is glad they were able to come to a compromise to make most families able to attend the last day of school activities.

Member Heather Clark announced some plays are scheduled and some grad events will be happening. She announced the Carnival planned for June 1, 2018.

Member Ben Leavitt said he echoes the comment by Member Nicole Carleton with regards to being able to reach a compromise with the families.

Chairperson David Mylott talked about the Southeast District Middle School Festival he attended at Winnacunnet High School. He said the concert was phenomenal.

NEXT MEETING TO BE SCHEDULED

- a. June 7, 2018 – Regular School Board Meeting

NON PUBLIC SESSION: RSA 91-A;3,II*

Chairperson David Mylott made a motion to go into nonpublic session according to RSA 91-A:3,II (a,b,c,d,e,g,i) and to adjourn immediately thereafter. Seconded by Member Nicole Carleton. Roll Call Vote: Brooks-yes, Carleton-yes, Leavitt-yes, Clark-yes, Mylott-yes Motion passes

The School Board went into nonpublic session at 10:00 pm.

Minutes submitted by,

Linda Mahoney

Nonpublic Meeting minutes

May 17, 2018

In attendance:

Dave Mylott,, Deborah Brooks, Nicole Carleton, Heather Clark, Ben Leavitt, Valerie McKenney and Bonnie Sandstrom.

Following a public meeting, Dave Mylott motioned to go into nonpublic with Heather Clark seconding the motion. There was a roll call vote to go into nonpublic under RSA 91-A::3,II* a,b,c,d,e,g,i.

There was a general discussion regarding contracts and salaries for 18-19.

Nicole Carleton motioned to end the nonpublic meeting at 10:41 PM with Heather Clark seconding the motion. Nicole Carleton motioned to adjourn the meeting at 10:41 PM with Heather Clark seconding the motion. The meeting was adjourned at 10:41 PM.