

**MEETING MINUTES
EPPING SCHOOL BOARD
July 27, 2017 – Town Hall
7:00 pm**

CALL TO ORDER

Chairperson Shannon Boelter called the meeting to order at 7:00 pm with the Pledge of Allegiance.

In attendance were: Member Deborah Brooks, Member Nicole Carleton, Member David Mylott, Chairperson Shannon Boelter, Member Heather Clark (arrived 7:10 pm), Superintendent Valerie McKenney, Business Administrator Bonnie Sandstrom

SCHEDULED GUESTS

- a. Larry Averill: Request from Booster Club for Middle School and High School

Larry Averill presented a request to have an evening high school football game on homecoming weekend. He explained the bonfire could be scheduled on another night from 7:00pm to 10:00 pm.

Member Deborah Brooks asked about any difficulties with the bonfire. Superintendent McKenney stated there was a student issue but it was resolved.

Member Deborah Brooks made a motion that we accept this proposal for the game to be on Friday, September 29, 2017 and wait to get information on the bonfire to approve. Seconded by Member David Mylott VOTE: 4-0 Motion passes

Larry Averill presented a request to add two teams and coaches to the middle school program. He would like to add a cross country team with a \$500 stipend for the coach. This is covered in the budget.

Member Deborah Brooks made a motion to approve a middle school cross country coach with a stipend of \$500. Seconded by Member David Mylott. VOTE: 4-0 Motion passes

Larry Averill informed the School Board that 33 students have signed up for the middle school boys' soccer. He said we should continue to keep the boys in the program contingent upon the boys who signed up actually turning out. He said this is covered in the budget. The boys' soccer coach would have a \$1,050 stipend.

(Member Heather Clark arrived to the meeting.)

Member Deborah Brooks asked what waived up means for the middle school soccer. Larry Averill explained the 7th and 8th graders can move up if they are ready to go up and if the numbers are low.

Member Nicole Carleton made a motion to approve the additional soccer coach with a stipend of \$1,050 at the middle school. Seconded by Member David Mylott. VOTE: 4-0-1 (Clark abstained)

Larry Averill presented the athletic handbook and reviewed some of the changes.

Member David Mylott gave kudos to Larry Averill for the most straightforward changes to the athletic handbook.

Member Deborah Brooks said he and the building administrators did a great job on the hyperlinks in the handbook.

Member Heather Clark asked about one of the forms they have to fill out and wondered about a way to have that in the handbook. She will send Larry Averill a message about it.

Chairperson Shannon Boelter stated that if forms are going to be linked to the handbooks and on Infosnap, it should be all of our forms. Superintendent McKenney said field trip forms would not be able to be included.

- b. ISTE report from participants: Tyler Nekton, Deb Dyer, Carrie Boelter, Thelma Thompson, Deborah Jankowski

Tyler Nekton presented this to the School Board. This is the International Society of Technology for Education. They attended a four-day long convention. The attendees were very enthusiastic about all they learned and each described their experience and the benefits they received from attending the conference.

Member Deborah Brooks commented on the letter of resignation they received from Carrie Boelter and said it was probably one of the nicest letters she has ever seen in her 29 years in education. She told Carrie that her name has come up with others as one of the best elementary teachers. She said as Board members, we don't hear what teachers think of our schools or administrators so your letter was helpful. You also spoke very highly of our superintendent. Member Deborah Brooks said Carrie will be sorely missed and wished her well.

Member David Mylott stated he has kids in the system and Carrie's name has come up very much.

Chairperson Shannon Boelter appreciates all that Carrie has done.

Member Heather Clark said they were fortunate when Shannon and Carrie moved here from Texas and it is fortunate for the kids in Texas to have them back.

Tyler Nekton thanked the School District for their support.

POLICY

- a. Approval of handbooks for 17-18, August 3, 2017

Superintendent McKenney explained they took a close look at every handbook and asked if there were any questions or concerns with the high school handbook.

Epping High School Handbook:

Member David Mylott commented it was perfect having the disclaimer and links to the policies included in the handbook.

The School Board members reviewed the handbook and changes with Principal Brian Ernst.

Member David Mylott requested that some of the hyperlinks be cleaned up so they are more readable. He noted that the clubs and organizations have been removed. Principal Ernst explained they updated the clubs and organizations that are no longer in existence.

Epping Middle School Handbook:

Principal Coby Troidl reviewed the handbook with the School Board.

Member Heather Clark questioned if they were changing the term Report Card to Student Achievement Report.

Superintendent McKenney said they should be using Student Achievement Report.

Member Heather Clark asked if the progress reports and report cards will be available electronically or will they be hard copies. Superintendent McKenney said they will provide hard copies for parents who request it. There is a cost savings to having them done electronically and this will be the same for all three schools.

Member Deborah Brooks referred to the dress code and stated that a 4" inseam seems short to her. Principal Troidl explained what this decision was based on and believes it is a reasonable length.

Member Nicole Carleton likes that the remediation detention is included in the handbooks.

Epping Elementary School:

Principal Justin Benna reviewed the changes to the handbook.

Member David Mylott said the disclaimer only needs to be in there once. He questioned why there are cases that an entire School Board policy is in the handbook and other times just a summary and a link. He doesn't think either is wrong. Principal Benna explained.

Member Deborah Brooks would like to have continuity in all three handbooks regarding the hyperlinks.

b. Gradpoint Proposal

Superintendent McKenney explained they are proposing to have a paraeducator in the program. This is a one year pilot program. She described this program and the need for a paraeducator.

Chairperson Shannon Boelter explained that the School Board is being asked if they support putting a para in place of pulling teachers for this program.

Principal Ernst said it is important to have one person who would be consistent with the students.

Member David Mylott supports this program and the consistency of one person. He would like to make sure that they come back with numbers at the end of the year on this pilot program.

Superintendent McKenney explained the most this program would cost would be \$32,000. She said we can do this with very little cost or changes to the budget. She stated that come November, they will need to know how much data they have to see how the program is going.

Member Deborah Brooks sees this as a win/win for the School District as it is almost impossible to hire a 20% Spanish teacher.

Member Deborah Brooks made a motion to approve this for the 2017/2018 school year only, and to be reviewed at the end of the year to see if this program did in fact work well for our young people. Seconded by Member Nicole Carleton. VOTE: 5-0 Motion passes

c. Policy BDD – Board-Superintendent Relationship/first read

Member Deborah Brooks said there are no changes except for the last line. The purpose is to ensure that new Board members know their role. The committee crosswalks everything with the NHSBA report.

d. Policy BBBF – Student Members of the School Board/first read

Member Deborah Brooks expressed disappointment regarding the junior member on the School Board for their senior year. She assumed that the Junior member would have stayed on for their senior year.

She wanted to change the policy to reflect that and to make it a two-year term, similar to what the School Board members do. She proposed having three student members on the School Board.

Chairperson Shannon Boelter was not positive about having three students at each meeting and suggested arranging their schedule on a rotation.

Superintendent McKenney offered to help with the scheduling.

Member Deborah Brooks made a motion for the 2017/2018 school year, the Board would like to invite the past student member of the Board who was a junior, and the two new members to serve on our School Board. Seconded by David Mylott. VOTE: 5-0 Motion passes

- e. Policy DFA – Investment/first read

Superintendent McKenney explained the NHSBA made this policy a priority. Bonnie Sandstrom did the crosswalk on this and explained.

Member Deborah Brooks asked what kind of monies we have in the investments. Bonnie Sandstrom stated she gets a report every month from the bank and will bring in one of those reports.

SCHOOL ADMINISTRATOR REPORTS

- a. Superintendent Report

Superintendent McKenney provided dates for the upcoming scheduled Open Houses, a full retreat day and a full planning day. She thanked the School Board for their support of the Gradpoint program.

Superintendent McKenney stated she will review RSA's in response to the vacancy that will be left with Chairperson Shannon Boelter leaving.

They have nine applicants for the Director of Technology position. Member David Mylott offered to serve on the Interview Committee.

She informed the Board that Margaret Connor has resigned from her position as an Occupational Therapist at the Epping Elementary School.

Member Deborah Brooks made a motion to accept the resignation of Margaret Connor with regret. Seconded by Member Heather Clark. VOTE: 5-0 Motion passes

Superintendent McKenney informed the Board that Jocelyn Shelby who was chosen to be the District Psychologist has taken another position. This position has reopened.

They are still looking for a K-12 band director for a period of eight weeks.

She will bring the PACE evaluation to the meeting of August 3, 2017.

FINANCIAL BUSINESS/FACILITIES/TECHNOLOGY

- a. Paraprofessional Union's Letter

Superintendent McKenney explained that prior to negotiations, they must contact each other via letter to begin the process of engaging with them. The negotiating process will begin in September.

APPROVAL OF MINUTES

- a. Non-Public Minutes for June 15, 2017
- b. Public Minutes for June 15, 2017
- c. Non-Public Minutes for July 10, 2017
- d. Public Minutes for July 10, 2017

Chairperson Shannon Boelter made a motion to approve the non-public and public minutes of June 15, 2017. Seconded by Member David Mylott. VOTE: 5-0 Motion passes

Member Deborah Brooks made a motion to approve the non-public and public minutes of July 10, 2017. Seconded by Member Heather Clark. VOTE: 4-0-1 (Carleton abstained) Motion passes

MANIFEST

- a. Payroll

Member David Mylott made a motion to approve Payroll manifest #27 in the amount of \$549,597.11. Seconded by Member Heather Clark. VOTE: 5-0 Motion Passes

Member David Mylott made a motion to approve Payroll manifest #1 in the amount of \$157,391.31. Seconded by Member Heather Clark. VOTE: 5-0 Motion Passes

Member David Mylott made a motion to approve Payroll manifest #2 in the amount of \$196,835.98. Seconded by Member Heather Clark. VOTE: 5-0 Motion Passes

- b. Accounts Payable

Member David Mylott made a motion to approve Accounts Payable manifest #26 in the amount of \$159,579.17. Seconded by Member Heather Clark. VOTE: 5-0 Motion Passes

Member David Mylott made a motion to approve Accounts Payable manifest #27 in the amount of \$437,671.81. Seconded by Member Heather Clark. VOTE: 5-0 Motion Passes

Member David Mylott made a motion to approve Accounts Payable manifest #1 in the amount of \$379,192.24. Seconded by Member Heather Clark. VOTE: 5-0 Motion Passes

Member David Mylott made a motion to approve Accounts Payable manifest #2 in the amount of \$889,326.24. Seconded by Member Heather Clark. VOTE: 5-0 Motion Passes

Member Deborah Brooks commented on the very dedicated SAU employees they have.

COMMENTS/OTHER

a. School Board

Chairperson Shannon Boelter announced his upcoming resignation. It is his intention to serve at the meetings of August 3, 2017 and August 17, 2017. His resignation will be effective after August 17, 2017. He commented on the excellent job done on the handbooks by the principals.

Member Deborah Brooks spoke of the enthusiasm shown about ISTE and is happy they approved the money for them to go on that trip. Her heart goes out to Deb Dyer who lost her significant other this past week.

Member David Mylott thanked the crowd for attending the meeting and the work that was done on the handbooks.

Member Heather Clark reiterated the excitement about ISTE. Her sympathies go out to Deb Dyer for her loss. She thanked the principals for their work on the handbooks.

Superintendent McKenney appreciates the support given to her.

Member Deborah Brooks is glad to hear that Superintendent McKenney earned the positive comments from Carrie Boelter.

PUBLIC

Walter Manter stated he will miss Shannon Boelter and wished him good luck.

NEXT MEETING TO BE SCHEDULED

a. August 3, 2017 – regular meeting

ADJOURNMENT

Chairperson Shannon Boelter made a motion to adjourn the meeting. Seconded by David Mylott. VOTE: 5-0 Motion passes

The meeting adjourned at 9:50 pm.

Minutes submitted by,

Linda Mahoney