

## APPROVED MEETING MINUTES

Thursday, October 7, 2021

### Special Public Meeting Prior to School Board Meeting

- Accept the unanticipated revenue from Eversource for the boiler rebate energy efficiency incentive of \$37,500.00
  - **Member Heather Clark made a motion to accept the unanticipated revenue from Eversource for the boiler rebate energy efficiency incentive of \$37,500.00. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.**
- Accept the unanticipated revenue of \$154,682.09 from the adequacy grant and state revenues.
  - **Member Heather Clark made a motion to accept the unanticipated revenue of \$154,682.09 from the adequacy grant and state revenues. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.**
- Accept the unanticipated funds for Food Service in the amount of \$15,783.00
  - **Member Heather Clark made a motion to accept the unanticipated funds for Food Service in the amount of \$15,783.00. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.**
- All of these are for FY 21-22 use.

**EPPING SCHOOL BOARD - Epping Town Hall/ Epping TV Channel 22/Zoom**

**7:00 pm**

### **CALL TO ORDER**

Chair Deborah Brooks called the meeting to order at 7:11 pm with the pledge of allegiance.

In attendance: Chair Deborah Brooks, Vice Chair David Mylott, Member Heather Clark, Member Ben Leavitt, Member Robin O'Day, Superintendent Furbush, Business Administrator Christine Vayda, Student Emily Kelly, and Student Nathan McTague.

### **SCHEDULED GUESTS**

a. Facilities Update and Goals - [Joe Parzych](#)

Joe commended the custodial staff for their hard work. He said they're focusing on proper cleaning techniques. They're also working on bathroom renovations and new partitions. They're

also working on Epping pride with building improvements, paintings, and updating the cafeteria floor in near future. He wants to be proactive with building improvements. They may need to update the Middle High School roof soon. Their biggest priority is the parking lot right now. They also want to do an energy audit.

Heather noted that they had an energy audit done by EEI a little while ago. She said it would be good to take a look at it. Robin asked if the lighting in the parking lot will be addressed with the parking lot project. They have not looked into that yet, but they've reached out to Busby Construction for a quote. Superintendent Furbush would like the Board to allow them to go out to RFP to explore their options with no obligations. They discussed which parking lots need repairs and the financials of the project. Heather would also like them to look into the lighting. Christine said that someone from Eversource is coming soon, and she'll have him take a look at the parking lot lighting while he's there. Ben suggested Joe reach out to the Town to see if they have any upcoming pavement projects.

**Member Heather Clark made a motion to allow Joe Parzych to write up an RFP for paving the back dirt parking lot by the playground and the entire elementary school parking lot. Seconded by Vice Chair David Mylott. VOTE: 5-0. Motion carries.**

Joe doesn't see any emergencies popping up if they spend this money. They should have about \$250,000 left in the Capital Reserve fund after this project. Deborah mentioned the field project, and Joe said that that project would be in the millions.

#### b. Technology Update and Goals - Tom Rup

Tom said that the technology team is composed of mostly new staff. Some of their accomplishments include their "out in front" culture, new staff device roll out, and new Chromebook roll out. They also swapped to a new, faster Internet line. They also increased their capabilities with PowerSchool. Some of their projects that they're working on include fixing the intercoms, installing new power distribution and battery backup, installing a new virtual server, and distributing paraprofessional Chromebooks. Shipping has caused some issues for them. He listed off some of the items that are backordered. Moving forward, they would like to add displays in the classrooms. They will increase support in PowerSchool. They will also increase visibility and integration. They're going to look into any Wi-Fi issues and network reconfiguration. They plan on reorganizing the Tech Team. He would like professional development for his team. They are finalizing the Chromebook distribution schedule and budgeting. They will also be working on updating the Tech Plan.

Ben asked how they stand with House Bill 1612. He still has to take a closer look, but it's something he's working on. Tom said that he'll have a rolling budget. Superintendent Furbush thanked Tom for the smooth roll out and told him to keep up the good work. Christine echoed the Superintendent's compliments.

### c. Principal Reports

Principal Ernest gave a shout out to Tom and the Tech Team. He went over the Reach High Scholar Program; they recently had an information meeting. They recently had an Open House at the Middle High School that went really well. He also mentioned the attendance numbers by grade level. He said that Homecoming Week was also really successful. He thanked the Student Government for their help with it. They're continuing their work with Climate and Culture. They created some postcards for Veterans Day that they'll be sending out to veterans. Superintendent Furbush said that the bonfire was awesome, and he was able to attend the soccer games this past weekend.

Principal Cantagallo thanked the Tech Team for being so accessible and for fixing the Wi-Fi issues. She also thanked the Facilities crew. She said she would love the parking lot to be redone. She said the Open House was very well attended. The Book Fair was also very successful. Bus ridership has gone up significantly this year compared to last year. They recently held their volunteer orientation. They're very excited about getting to do field trips this year. She will check in about the Veteran's Day lunch that the elementary school typically does.

## **POLICY**

### a. JIC - Student Conduct - 2nd Read

Superintendent Furbush updated the grammatical errors that Ben had pointed out. The principals are allowed to suspend students for up to 10 days without Superintendent Furbush's approval, any extension needs his approval.

**Vice Chair David Mylott made a motion to approve Policy JIC - Student Conduct as presented. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

### b. JICD - Student Conduct, Discipline, and Due Process - 2nd Read

**Vice Chair David Mylott made a motion to approve Policy JICD - Student Conduct, Discipline, and Due Process as presented. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

## **PERSONNEL**

### a. None

## **REPORTS**

### a. Student Reports

Nathan and Emily went over what the different classes are working on. The school newspaper will be remodeled next week. Emily went over the different sports teams and their stats. She went over what Project Search is working on. Student leadership and student government are working on some Halloween activities. They're very happy about the changes made to the food. Nathan said that juniors are very happy about having some of their privileges back. Superintendent Furbush thanked the student body for wearing their masks.

### b. Superintendent's Report

Superintendent Furbush talked about their recent Epping Pride Day. They also had their first safety meeting with the fire department and police. They started the budget process. The COVID Task Force met recently; there are no major changes or updates at this time. He mentioned that the EES PTO is doing a Halloween event soon and a Trunk or Treat.

### c. Committee Reports

Robin said that SST has around 600 students in their program. Enrollment is down by about 50 students. They had some students show up on buses that weren't part of the program because of a miscommunication. They're bringing back trade scholarships. They're looking into bringing in more core programs. She mentioned the Wellness Committee and the different events they're working on.

Heather said that they're meeting for negotiations. The Middle High School held their monthly meeting last week and elected their officers. They're currently working on fundraising ideas and events. She mentioned the upcoming turkey raffle.

Ben said that the Elementary PTO meeting last week was very well attended. They had a membership drive which was very successful. He said the yard sale also did really well. They also discussed other fundraising ideas. The Patriots' ticket fundraiser is almost over. They had a Budget Committee meeting recently. They discussed their upcoming workshops and dates.

## **FINANCIAL BUSINESS & DISTRICT SERVICES**

### a. Financial Report

Christine said that the auditors were there this week. They had some minor things to move around but nothing major. They have to establish a trust fund for scholarship money. They have been working on some new policies and procedures to improve efficiency.

## **APPROVAL OF MINUTES**

### a. Public Minutes of September 16, 2021

**Member Heather Clark made a motion to approve the Public Minutes from the September 16, 2021 meeting as written. Seconded by Vice Chair David Mylott.  
VOTE: 5-0. Motion carries.**

## **MANIFEST**

### a. Payroll Deposit dated October 1, 2021

- Employee Checks
  - \$157.00
- Non-Check Deposits
  - \$279,915.53
- Tax Payments
  - \$87,124.82
- NHRS - Payment
  - \$166,126.28
- HealthTrust
  - \$271,249.81

**Vice Chair David Mylott made a motion to approve the Payroll Manifest dated October 1, 2021 in the amounts listed above. Seconded by Member Heather Clark.  
VOTE: 5-0. Motion carries.**

## **PUBLIC COMMENTS**

None

## **BOARD COMMENTS/OTHER**

David said kind words about their guest speakers tonight.

Heather thanked everyone who supported the mattress sale. Music students are selling pies. She said that the football team is undefeated, and they have a game this Saturday at 2 pm.

Ben thanked everyone for their support with the Membership Drive and Book Fair.

## **NEXT MEETING TO BE SCHEDULED**

a. October 21, 2021 - Regular School Board Meeting.

b. October 19, 2021 - Budget Workshop

## **NONPUBLIC SESSION: RSA 91-A:3, II (k)**

Non-Public Meeting **is scheduled** for October 7, 2021 following the public meeting.

## **ADJOURNMENT**

**A motion was made to enter a Non-Public Meeting and to adjourn the meeting at 9:07 pm. VOTE: 5-0. Motion carries.**

Respectfully submitted,

Dagny Wilkins

School Board Secretary