

EBBF - SLIPS, TRIPS, AND FALLS PREVENTION

The purpose of this policy is to reduce and/or eliminate the incidence of staff, students, volunteers, and visitors slip, trip, and fall related events and injuries.

Reasonable efforts should be made to reduce the risk of slips, trips and falls which may lead to falls leading to injury. Therefore the Epping School District and its employees will take a proactive approach to managing the risks associated with slip, trip, and fall related conditions.

It is the policy of the Epping School District that its employees will be required to report, and whenever reasonably possible, correct conditions that have caused or are likely to cause a slip, trip, and fall related event.

The following procedures will be followed regarding slips, trip and falls:

1. A Slip, Trip, and Fall Log shall be maintained by the SAU office.
2. Unsafe conditions shall be reported to the appropriate contact at each school facility immediately for corrective action. If the conditions present an immediate threat to the safety of employees, students or the public the employee will take reasonable steps to prevent injuries until the appropriate personnel arrive.
3. Employees shall wear footwear appropriate for the conditions.
4. Sidewalks, parking lots, stairs, and other areas that employees, students and the public utilize shall be properly maintained to ensure that no tripping points, ice and snow build up, or other conditions that could contribute to a slip, trip, or fall exist.
5. Interior hallways, stairs, floors, and other areas of foot travel shall be clear of obstructions such as boxes, power cords, frayed carpeting, or weathered matting. Proper signage shall be used to signal wet floors or hazardous conditions which could contribute to a slip, trip, or fall.

All slip, trip, and fall related incidents/injuries will be documented in the Slip, Trip, and Fall Log. Each incident and the log itself will be reviewed by the appropriate building administrator, building and grounds supervisor, and the Safety/Joint Loss Committee. Slip, Trip, and Fall Log information shall be recorded in a centralized file or spreadsheet to monitor results, identify emerging trends, and to maintain documentation for potential claims.

Statutory/Regulatory/Policy/Handbook Cross References Handbook (Referenced in Personnel Handbooks)

APPROVED/REVISED: May 3, 2012, December 4, 2014, April 5, 2018

PREVIOUS POLICY: None